

NAZEING PARISH COUNCIL
MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 8th NOVEMBER
2012 AT THE LEISURE CENTRE, BUMBLES GREEN, NAZEING, ESSEX, EN9 2SF

MEMBERS PRESENT: Councillors D. Borton, E. Borton, D. Joslin and T. Arnold
Non members present: Cllrs. G. Castle & M. Ballard

Also present: B. Blunden (Clerk to the Council)

1. Apologies for absence: None

2. Declarations of Interest: None

3. Communications: None

4. Financial Items.

It was **resolved** to accept the certified total of £12,669.52. plus eight additional accounts totalling £1588.57 in respect of V. Cresswell – Handyman(Sept) £140.00, V. Cresswell – Handyman(Oct) £140.00, V. Cresswell – Ground Maintenance/Repairs £175.00, Active Security – Alarm Rental/Maintenance £365.99, TJK Solutions Ltd. – Topographic Survey £600.00, Environment Agency – Rent(aerodrome Corner) £97.00, J & W Fencing – Posts & Fixings £50.58, Royal British Legion Poppy Day Appeal – Remembrance Day Wreath £20.00. Cllr. E. Borton suggested that the account for the website be paid as soon as a few outstanding matters were completed. This was agreed. Receipts of £2,489.00 were noted.

5. Members Reports.

a) Allotments

Further expenditure in respect of skips, etc. to clear rubbish on the allotment gardens was discussed. The Clerk reported that the expenditure on the allotments to date amounted to £249.77. this consisted of the hire of a skip, petrol for the Community Payback Team and water. It was suggested that 2/3 more skips would be required to clear rubbish. Cllr. Ballard reported that he had made enquiries regarding a grab lorry to remove concrete. The cost would be £100 + vat. It was agreed that two more skips and a grab lorry should be paid for. This will be the last time that the Parish Council will pay for the clearance of rubbish generated by ploholders. This is to be conveyed to ploholders. Allotment rents will be reviewed.

b) Annual Audit

The comments made by Audit Commission in respect of 2011/12 Audit were noted.

c) Fidelity Guarantee Insurance

This was discussed and it was agreed that the completed application in respect of proposed increase to £150,000 in Fidelity Guarantee Insurance be signed and submitted. The suggestion that the signatories for the bank account should be separate from those checking the bank reconciliation. This was agreed.

d) Website – Monthly Maintenance Contract.

This was discussed and agreed that the committee recommend to full council the proposed monthly maintenance agreement of £25 per month for one year with Amanda Palumbo (Blackbird Designs)

e) Play in the Park - 2013

This was discussed and agreed that the committee recommend to full council the Play in the Park arrangements for three sessions at £50 per session for 2013.

f) Registration of land at the Leisure Centre, Bumbles Green – Cllr. D. Joslin

This was discussed and the following proposals by Cllr. Joslin were recommended to full council.

1. *To proceed to apply to the Land Registry for registration of the Council's title to the property comprising the Leisure Centre, the land adjoining and the football pitches.*

2. *To pay fees to the following:- Essex Record Office (not exceeding £75.00), Ordnance Survey for scale plan (not exceeding £20.00) and Land Registry (not exceeding £300.00).*

g) Rose Garden – St. Leonards Road / Hyde Mead – Cllr. D. Borton

Cllr. E. Borton informed the meeting that EFDC Recreation staff will soon be planting roses in the agreed spot at the junction of St. Leonards Road/Hyde Mead. There will possibly be a small shortfall between the cost of the roses and the offer from a local resident. This was discussed. If there is a shortfall in the costs not covered by the sponsor the Council will consider the matter.

6. Exclusion of Public & Press

Meeting Closed at 10.10pm