

## NAZEING PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 25<sup>th</sup> OCTOBER 2012 AT THE LEISURE CENTRE, BUMBLES GREEN, NAZEING, EN9 2SF

**MEMBERS PRESENT:** Cllrs. D. Borton (Chairman), E. Borton, D. Joslin, M. Frydrych, C. Shorter, G. Castle & M. Marcetic.

**Also present:** Three members of the public, one member of the Press and Barry Blunden (Clerk to the Council).

1. **Apologies for Absence:** Cllr. M. Ballard, J. May, T. Arnold & G Skipper
2. **Declaration of Interests:** None
3. **Public Participation.** Mr. Bray raised questions regarding reports on the Total Site and repairs to the road surface in Middle Street commenting on the egress of water coming from Old House Lane. Councillor Shorter gave an update on the Total Site later in the meeting. The Clerk informed Mr. Bray and the Council that repairs to the road surface was scheduled for 19<sup>th</sup> - 23<sup>rd</sup> November. Cllr. D. Borton will raise the issue of the egress of water with District Councillor Richard Bassett. Mr. G. Smith raised the matter of water coming onto road at Sedge Green and that he had sent an email to EFDC re liability in respect of contamination at the Total Site. Cllr. Shorter explained the responsibility lay with the Parish Council unless the decommissioning was not carried out correctly.
4. **Approval and Signing of minutes:**
  - a) Parish Council Meeting 27<sup>th</sup> September 2012 - Approved
  - b) Events Committee Meeting 5<sup>th</sup> September 2012 - Noted
  - c) Planning Committee Meeting 11<sup>th</sup> October 2012 - Noted
  - d) Finance Committee Meeting 11<sup>th</sup> October 2012 - Approved
5. **Communications:** The Clerk informed the Council of the items of correspondence.
6. **Members Reports:** To CONSIDER items a – e of the reports from Members & Clerk.
  - a) Annual Audit  
The Clerk informed the Council comments made in the Annual Audit returned from the Audit Commission. It was **resolved** that the matter be referred to the Finance Committee for comment.
  - b) Website  
The Clerk reported on the current position regarding the website. Various items were still outstanding including the Annual Parish Meeting, some agenda, register of member's interests and the feedback system was not working. The payment of the balance of the account for the website and the maintenance fees was referred to the Finance Committee. A motion from Cllr. E. Borton *'Particularly in view of the request made by a member of the public at the meeting on 11<sup>th</sup> October, the Council proceeds without further delay to make full use of its website and to delegate the task of its development to one or more councillors'* was discussed. It was suggested that a Working Party be set up to oversee the website. This was **resolved**. The working party to consist of Cllrs. Joslin, Marcetic and E. Borton, the Clerk and a possible volunteer. Cllr. Joslin to contact Mrs. Berry to see if she would join the working party.
  - c) Use of Notice Boards and Council Premises by individual Councillors.  
A motion by Cllr. D. Joslin seconded by Cllr. E. Borton that *all notices by individual councillors placed on the Parish notice boards must have the prior approval of the full Council and any notices displayed without such approval shall be removed forthwith* was discussed. This was **resolved**. A second proposal from Cllr. Joslin that *any use of the Council's premises and services by individual Councillors must have the prior approval of the full Council* was discussed. An amended proposal from Cllr. Joslin seconded by Cllr. Shorter that *any regular*

*use of the Council's premises and services by individual Councillors must have approval of the full Council was resolved.*

d) Total Site

Cllr. Shorter reported that the second report in respect of the laboratory findings was now available. This will be published on the website. There was a need to compare this report with the Arcadis report supplied at the time of the purchase of the site. The Topographical Survey and the Flood Risk Assessments were under way. Once these were available the Planning Application could be submitted to EFDC. If the application went in by November it would be possible for a decision under delegated powers to be made by December. It was suggested that a public meeting is held to gauge opinion how the Council should proceed with the development.

e) Allotments

The Clerk and Cllr. Castle reported on the work that had been carried out by the Community Payback System. The requirement of additional skips or a grab lorry to clear the site was discussed and referred to the Finance Committee.

**7. Report back from Committee/Sub committees etc. where Parish Councillors have been in attendance.**

Cllr. D. Borton referred to the Public Meeting held regarding the EFDC Community Choices – Issues and Options for the Local Plan – Consultation. She felt that Cllr. Richard Bassett had done a reasonable job of allaying the fears of most of the residents who attended the meeting. Cllr. D. Borton thanked those councillors present at the public meeting for the restraint shown on the evening.

**8. Exclusion of Public & Press.**

The Chairman closed the meeting at 9.15pm.