

## **NAZEING PARISH COUNCIL**

### **Minutes of the meeting of Nazeing Parish Council held on 24th November 2014 at 8pm at the Leisure Centre, Bumbles Green, Nazeing.**

**Members present:** Cllrs D Borton (Chairman), Arnold, E Borton, Carter, Castle, Culling, Evans, Frydrych, Joslin, Shorter Skipper.

**Also present:** Lorraine Ellis (Clerk), District Cllr Knight & 6 Members of the Public.

**1. Apologies for absence:** Cllr Ballard.

**2. Public participation:** None.

**3. Declarations of Interest:** None.

**4. Approval and signing of minutes:**

**a)** The minutes of the Full Council Meeting held on 23<sup>rd</sup> October 2014 were approved.

**b)** Planning Committee Meeting 23<sup>rd</sup> October 2014 minutes. Noted.

**c)** Planning Committee Meeting 13<sup>th</sup> November 2014 minutes. Noted.

**5. Proposal for Ongoing Maintenance of the Churchyard at All Saints Church, Nazeing. Revd Helen Gheorghiu Gould**

Revd Gould originally put forward a request for a one-off cost of £1,700 towards the tidy-up of the churchyard and an annual contribution of £1,550 towards the ongoing costs of maintaining the churchyard. Due to recent developments, this has been revised and Revd Gould issued a revised Churchyard Management Proposal.

Revd Gould briefly covered some of the details and then invited questions.

Cllr asked if there were any church wardens, Revd Gould replied not at the moment, but looking to have them in the spring.

Revd Gould advised that historical rubbish would be burnt and a skip used for all non-burnable items. Proposed compost in the field car park towards the edge.

Revd Gould also covered about marking reserved plots, how grave yards are "decorated" and this would be monitored by the PCC.

Cllr asked about fundraising, grants & other people contributing. Revd Gould said that grants would be looked into, however, by law a churchyard needs to be provided and this would be more expensive if provided by other authorities.

Cllr offered the possibility of donating second hand tools etc. Revd Gould appreciated this offer.

Cllr asked about the rental from the two properties and whether this could contribute. Revd Gould asked that they receive only one of the rents and the house is actually more of an overhead at the moment.

Proposed that Revd Gould comes back to the NPC with a revised proposal by the end of December 2014 and NPC to consider at the precept.

**6. Cllr Vacancy:** To review the applications from Yolanda Knight & Janet Scutchings. As the applications had not been circulated to all the Cllrs, it was proposed to postpone the review. 5 Cllrs voted in favour of this proposal and 6 Cllrs voted against this proposal.

The meeting was adjourned for 5 minutes while the applications were printed and reviewed.

Cllr asked any if there would be any conflict with Parish & District. District Cllr Knight advised it would be beneficial.

Cllr asked about time issues with managing both roles. District Cllr Knight replied she is a good time manager.

Cllr asked about conflict with meetings clashing. District Cllr Knight advised that this was not an issue, as meetings are on different nights.

Cllr asked Janet Scutchings why she wanted to stand again. Janet Scutchings feels that she can do a lot more to help the residents in the community by being a Cllr.

It was resolved to vote on the two candidates.

Cllrs Frydrych, Carter, Skipper, Shorter, Arnold and Evans voted in favour of co-opting District Cllr Knight on to the Parish Council.

Cllrs E Borton, Castle, Joslin D Borton and Culling voted in favour of co-opting Janet Scutchings on to the Parish Council.

District Cllr Knight had a majority and was welcomed by Cllr D Borton to join the Cllrs.

## **7. Financial Matters:**

**a)** It was agreed to authorise:

- i) payments totalling £13,179.22
- ii) no transfer of funds between bank accounts was required

**b)** The Financial summaries for September, October and November 2014 were approved.

## **8. Amenity Matters:**

**a)** Bumbles Green traffic problems & recent accidents, including incident with Bumbles Green gateway.

Update: Cllr D Borton attended a Liaison meeting and 2 people from highways were in attendance. Raised about the issue with the gateway, waiting to hear.

**b)** Birchwood site. To be raised with Environmental Agency.

Update: Cllr Arnold has taken more photos, chippings have fallen into the ditch & created sludge, forwarded to the Environment Agency. There was working on the site last Sunday 23/11/14, the site said it was repairs. The Environment Agency have asked for photos of Sunday working.

**c)** Motorbikes - trespass and noise disturbance. Ownership of land being established. Update: Cllr Arnold that this issue is still ongoing but reduced to the time of the year. Cllr Arnold called the police and they arrived on site. Four people were given a section 59. If they trespass again, the offenders would have their motorbikes seized. Police have put up some signs, regarding trespassing around the fields.

**d)** Road signs (covered by vegetation/in need of cleaning). Public to advise MF of signs needing attention & will be raised with Highways.

Update: Cllr Frydrych advised that no one has contacted him.

**f)** Dog fouling on the football pitch and "No Fouling" signs.

Update. Cllr Evans contacted Animal Welfare Officer at EFDC, who has provided signs. These will be put up at the weekend (29-30 November). Notify AWO if we see any instances of fouling.

**g)** Keysers and waste being left, where bin used to be. Update following monitoring of the situation over the past month.

Update: Cllr Castle has been monitoring, it is still an issue. However, going to use the "No Fouling" signs. These will be put up at the weekend (29-30 November).

**h)** Littering issue at Elizabeth Close; determine ownership of land - owned by NPC or owners of the field.

Update: Cllr Evans advised that he doesn't believe NPC own the land, however, NPC believe the best course is to pick up the litter, Mr Cresswell will do this.

**i)** Water (the possibility of a further rebate for the watering the football pitches).

Update: In hand. Provide update at the next meeting. **EB**

**j)** Hedge cutting. Update on status of hedge cutting by Mr Cresswell.

Update: Cllr Castle advised that when the weather permits, Mr Cresswell will cut the hedge at the allotments & also the football pitch (ground would need to be frozen).

**k)** Wheelie bin collection being reviewed.

Update: It was confirmed that Mr Cresswell will not be putting the bins out for collection at the entrance to the Bumbles Green site. It was resolved to ascertain if the collectors can collect from beside the hall, from The Avenue. **LE**

**l)** Allotment update.

Cllr Castle advised that the water has been switched off, Mr A Melvin not renewing, last skip to be arranged (date TBC) and in February, will re-measure the plots. One plot holder has paid less, as there appears to be a discrepancy over the plot size. The reduced amount was accepted by NPC. Re-measuring of the plots will address this issue.

Cllr Arnold agreed to supply weed killer in the spring.

The Chairman of the allotments will monitor the ditch and raise with NPC if there are any issues.

**m)** Elizabeth Close and "No alcohol" signs.

Update: Cllr Carter has printed the signs & these will be put up at the weekend (29-30 November).

**n)** Cost of new signage for Nazeing crossroads bus shelter.

Cllr Frydrych advised that he hopes to get some new signage shortly FOC.

**9. Device for recording at Planning & Full Council meetings. CS**

Cllr Shorter advised Cllrs of his findings. The Clerk appreciated that Cllr Shorter had investigated and explained that she felt it was more beneficial to record minutes accurately at the time and that it would take additional time to use this equipment. It was resolved to not purchase the device at the moment.

**10. Leisure Centre Management and Maintenance. LE**

The Clerk advised the Cllrs of some concerns over the maintenance of the Hall and hence this request. Having Cllrs Arnold and Evans as contacts will allow any issues to be discussed with members of NPC and to be raised at Full Council meetings when required. It was resolved that Cllrs Arnold and Evans would assist the Clerk when necessary.

**11. Nazeing Parish Council - Use of Funds. EB**

Cllr E Borton stated that there is approximately £100k in the bank, which is not earning any interest, has spoken Bob Palmer, Director of Resources at EFDC, who advised that other Councils are using CCLA.

Cllr E Borton proposed that the Clerk contacts CCLA to obtain some details. Revd Gould advised that they use CCLA.

**12. Clerks Report. LE**

Some questions were asked about the Clerks report. The Cllrs liked the report and it was resolved that it would be issued regularly (monthly or every other month).

**13. Reports from Councillors who have attended other meetings.**

*None*

**14. Communications:**

**a)** Revised dates. EFDC Forester magazine scheduled for delivery across the District between 9 and 19 December 2014. Please inform Jane Boreham at EFDC by email ([JBoreham@eppingforestdc.gov.uk](mailto:JBoreham@eppingforestdc.gov.uk)) of any problems.

**b)** Letter from Nazeing PCC (Parochial Church Council), asking if NPC wish to continue with their advertisement in the Nazeing Church Parish Magazine. (Cost £55).

Cllr E Borton wants to see the current advertisement before any decisions are made.

**c)** Letter received from EFDC. Contribute funding towards activities taking place at Norway House (homeless shelter).

It was agreed to add to the precept meeting in January 2015.

**d)** Cllr Joslin has received a letter, asking questions about the Planning Meeting held on the 13/11/14. Cllr Joslin will refer the enquirer to the minutes on the website.

**15. Information Items and other items for next agenda:**

**a)** Cllr Frydrych raised an issue that Nazeing no longer has an emergency flood plan. This will be added to next agenda.

**16. Exclusion of public and press.** Not required

**17. Update on Matters relating to the Total site (if necessary, in a closed session should pre-contractual matters need to be considered) EB.** To consider the latest advice from Bidwells, the unconditional offers and the conditional offer. To decide on the next steps.

Cllr asked Mr Ellerbeck if they had received a date from EFDC regarding the application going to the next Planning meeting in December. Mr Ellerbeck advised that it looks like it will go to the Planning meeting in January.

Cllr asked Mr Ellerbeck to forward the latest updated Flood Map issued by the Environment Agency to the Clerk for distribution to all the Cllrs.

Cllr asked about number of affordable housing, Mr Ellerbeck replied waiting to hear back from EFDC.

It is noted that Mr Ellerbeck rejected payment for an option for acceptance of his conditional offer which would be offset against the eventual purchase price and declined to make an unconditional offer at a lower level.

It is also noted that the Chairman went through the planning process pointing out that if the application was refused then no doubt there would be an appeal and this could delay finality for a further few months. Mr Ellerbeck readily accepted this stating, in that event he would not expect the Parish Council to continue to defer its decision.

There was a short discussion around making a decision now or waiting two months.

Cllr Shorter proposed that NPC defers a decision until the Full Council Meeting in January 2015, where the matter can be reviewed, and to also instruct Bidwells to advise the other bidders that NPC haven't made a decision at this time.

Cllr Skipper seconded the proposal.

Cllrs D Borton, Arnold, Carter, Castle, Culling, Evans, Frydrych, Joslin, Shorter and Skipper voted in favour of the proposal and Cllr E Borton voted against the proposal.

Cllr E Borton will advise Bidwells.

**18. Date of next meeting of Full Council Committee.**

**18<sup>th</sup> December 2014 at 8:00pm.** Meeting closed 10:30pm.

**Signature of Chairman**

**Date**