

NAZEING PARISH COUNCIL

Minutes of the meeting of the Full Council Committee held on Thursday 22nd October 2015 at 8pm at the Leisure Centre, Bumbles Green, Nazeing.

Members present: Cllrs Evans (Chairman), Arnold, Carter, Casey, DiMaria, Joslin, Knight.

Also present: Lorraine Ellis (Clerk), 3 members of the Public.

These minutes are subject to ratification at the next meeting.

1. Apologies for absence: Cllrs Frydrych, Skipper.

2. Public participation: None

3. Declarations of Interest:

Cllr Arnold non pecuniary interest in item 10.

Cllr Evans non pecuniary interest in item 10.

4. Approval and signing of minutes:

a) The minutes of the meeting of the Full Council Meeting held on 24th September 2015 were approved and signed by the Chairman with no amendments.

b) The Planning Committee meetings on 10th and 24th September 2015 minutes. Noted.

5. Amenity Matters:

a) Allotments. The work to move the entrance back from the road is scheduled for 26-27 Oct & allotment holders have been advised that the allotments will be closed.

b) Play areas. Cllr Evans, Vince Cresswell & The Clerk met with a representative from Wicksteed, to review areas identified in the RoSPA report. Awaiting quotes.

c) Motorbikes. Issue with trespass and noise disturbance. Cllr Arnold to draft a letter to progress the Public Spaces Protection Order & send to John Heppell. **TA**

d) Birchwood site. Concern of working outside agreed hours of operation. There is still working outside agreed hours of operation, however, when Clare Munday visited the site, there was a gap in the CCTV recording at the time of the infringement. In addition, the amount of dust from the site is affecting large areas in the village. LE to email Fay Rushby (Environmental Health at EFDC) & HSE (Health Safety Executive) with the photos, the Council is extremely concerned about the volume & contents of the dust. Also ask if EH can insist that dust extractors are installed. LE to also ask The Mercury to include a feature on the problems and ask Robert Halfon for a quote.

e) Green and other waste being dumped on land fronting Waltham Road near to Denver Lodge Farm. Dumping is still continuing, LE to follow up on this.

f) Concern that Lignacite lorries driving up Meadgate Road & turning round have destroyed the road and now ambulances & fire engines can't drive down the road to serve the houses there.

A positive response has been received from Lignacite. Part of the road has been resurfaced road and new signage has been installed. Agreed to monitor.

g) Fly tipping at Laundry Lane. C/F for update next time. **CE/LE**

h) Clarification on land behind Nazeing Crossroads bus shelter, issue with trees/fence, raised by EFDC and Mrs Lane (local resident). To consider Mrs Lane's request to seriously prune the trees and repair/re-instate the fence.

Cllr Frydrych has looked at the area. Have also received information from EFDC. LE to follow up on request if EFDC are able to prune the trees as they have in the past. Visit the site again to confirm location of trees causing Mrs Lane problems.

6. Financial Matters:

a) It was agreed to authorise:

i) payments totalling £7,431.73

ii) No transfer of funds between bank accounts was necessary

b) The Financial summary for October 2015 was approved and signed by the Chairman with no amendments.

c) To consider changes to the bank mandate, to allow the Clerk to contact the bank with queries but not to be an authorised signatory.

It was resolved to request a meeting with the Bank Manager at the Barclays branch in Hoddesdon (request Saturday morning), signatories to attend.

d) To consider replacing 4 street lights in Nazeing, which have been removed as unsafe or damaged. Quote circulated to Cllrs.

It was resolved to proceed with replacements, providing that it does not equate to overspend on the budget.

e) To consider purchasing an updated version of the LCRS software (for risk assessment). Quote circulated to Cllrs.

It was resolved to proceed with purchasing the updated software.

7. Leisure Centre

a) Issue with hall hiring. Cllr Joslin to review the existing Hall Hiring Agreement, including increasing the deposit and consider any proposed changes. C/F & DJ will complete by the next Full Council meeting. **DJ**

b) To consider the quotes to have a hygiene bin in the ladies toilet. Quotes circulated to Cllrs. It was resolved that this would be considered at the next meeting, as Cllr Knight will obtain a further quote.

c) To consider Yvonne Belsey's (PHAB club) request to hire the Hall for a Table Top and Christmas Bazaar on November 29th (9am to 1pm) to raise funds for the PHAB club. Football will request an away fixture. It was resolved that the hall can be hired on this date.

8. Neighbourhood Plans & Village Plans / Design Statements. TA

To consider how the Council would like to progress this for Nazeing and agree the way forward.

It was resolved that a working group would be formed, which all the Cllrs can be part of. LE to followup the Councils request for Village Plans / Design Statements templates.

9. Nazeing Primary School PTA. To consider their request for a grant towards the cost of 2 Gazebo structures, one for the Infant play area and one for the Junior area.

Maryanne Procter from the school's PTA advised that will submit a request after 22/10/15. It was resolved to consider the request when the Precept is discussed.

10. Nazeing Adult Football Club Expenditure. Pat Harris (Nazeing Adult Football Club) has supplied details of their expenditure. Details circulated to Cllrs. To discuss the expenditure and consider refunding the expenditure.

LE to confirm that all the adult FC team fees were paid and up-to-date.

Cllr Joslin proposed that the Council refund the sum of £1260, for the cost of the showers & associated works, and Cllr DiMaria seconded the motion. This was agreed. It was noted that Cllrs Arnold & Evans abstained from voting.

11. Defibrillator in Nazeing for Public Use. To consider supplying a defibrillator in Nazeing.

Cllr Evans attended the EALC AGM & this was discussed.

LE to ask if the doctors or pharmacist have a defibrillator and to investigate what other cover there is, for example, how many first responders are there in Nazeing?

12. Clerks Report.

No comments on the report.

13. Reports from Councillors who have attended other meetings.

Cllr Carter attended the meeting at Dobbs Weir (Bridge works) and gave a brief update.

14. Communications:

Items a) to d) for noting

a) Consultation: Stansted Airport departure route trials. The consultation documents can be found at www.stanstedairport.com/consultation and can respond via email to consultation@stanstedairport.com by Friday 27 November 2015.

b) Essex Police announcements: period of public engagement lasting mid November. Refer to essex.police.uk website.

c) Police and Crime Commissioner: Public Meeting In Epping: 28 October 2015, 6.30 – 8.30pm at Council Chamber at EFDC. Details on noticeboards.

Cllrs Evans & Carter hope to attend & voice concerns raised by the Council.

d) Two emails received, following the Planning meeting. Clerk has replied.

Items e) to g) Details circulated before the meeting.

e) Proposal from Mr Moore regarding the land by Elizabeth Close.

The Council appreciate the proposal but will be looking at other options. Include on the next agenda.

f) Email from Mr Ellerbeck on revised drawings for the cottages at the Total Site.

The Council has noted the revised drawings and await a formal planning application.

g) Tree planting scheme from The Conservation Volunteers. Trees not required.

15. Information Items and other items for next agenda:

Received an email from Robert Halfon, with an update from Essex Highways which said: Network Rail have submitted a permit to Hertfordshire County Council to carry

out an examination of the rail bridge on B194, Nazeing New Road on 3rd December 2015 between 09.30 and 16.00 hours. Manual control of signals or Stop Go boards have been requested to minimise disruption during the day.

LE to write to Herts & Essex Highways that the Council strongly requests that this permit is not granted, due to the implications to Nazeing residents. Also, if this is not possible, then for the permit to be granted during the school holidays, to lessen the impact on residents.

LE to also raise this issue with The Mercury.

16. Update on Matters relating to the Total site. DJ/CS

The Clerk has received an email from Emmanuel Essien (The Councils solicitor at ECC). The draft contract for sale has now been sent to the buyer's solicitor for approval. Also requesting confirmation that Cllr Joslin will be the Council's contact for purposes of providing Emmanuel with instruction. It was proposed that Cllr Joslin continues to be the contact for the solicitor and that the Clerk is copied on correspondence.

17. Full Council Committee Meeting in December. To review the date for the meeting as the fourth Thursday is Christmas Eve. It was resolved that meeting would be 10th December 2015, the same date as the Planning meeting.

18. Date of next meeting of Full Council Committee. 26th November 2015, 8pm.

Meeting closed 9:28pm.

Signature of Chairman:

Date: