

NAZEING PARISH COUNCIL

Minutes of the meeting of the Full Council Committee held on Thursday 26th November 2015 at 8pm at the Leisure Centre, Bumbles Green, Nazeing.

Members present: Cllrs Evans (Chairman), Arnold, Casey, Culling, Joslin, Skipper.

Also present: Lorraine Ellis (Clerk), 6 members of the Public, 1 member of the Press.

These minutes are subject to ratification at the next meeting.

1. Apologies for absence: Cllrs Carter, DiMaria, Frydrych, Knight, Shorter.

2. Public participation:

It was noted that members of the public wished to speak on items 14f & 14i.

3. Declarations of Interest: None.

4. Approval and signing of minutes:

a) The minutes of the meeting of the Full Council Meeting held on 22nd October 2015 were approved and signed by the Chairman with no amendments.

b) The Planning Committee meetings on 8th and 22nd October 2015 minutes. Noted.

5. Amenity Matters:

a) Allotments. The work to move the entrance back from the road was completed as scheduled.

b) Play areas. Update on quotes to undertake the work listed in the RoSPA report: one quote is still outstanding, one company is unable to quote and the third quote has recently been received. Clerk to chase o/s quote and obtain third quote.

c) Motorbikes. Issue with trespass and noise disturbance. Cllr Arnold to draft a letter to progress the Public Spaces Protection Order & send to John Heppell. C/F.

d) Birchwood site. Concern of working outside agreed hours of operation. In addition, the amount of dust from the site is affecting large areas in the village. Replied received from Jim Nolan, however, it was felt that not all the questions were answered. Clerk to invite Jim Nolan to the next meeting. Cllrs to bring evidence.

e) Green and other waste being dumped on land fronting Waltham Road near to Denver Lodge Farm. John Heppell advised that he still hasn't heard from EA but it is an EA issue. John also queried if other waste is being dumped. Continue to monitor.

f) Fly tipping at Laundry Lane. Following the steps taken by EFDC to target fly tippers, EFDC did not advise if anyone was prosecuted, the Clerk is following this up. EFDC advised that fly tipping will continue to be removed from the highway but not the ditches.

g) Clarification on land behind Nazeing Crossroads bus shelter, issue with trees/fence, raised by EFDC and Mrs Lane (local resident). ECC are liaising with EFDC wrt the trees. Owners advised that the Council cannot justify erecting a fence but that the owners could do so if this wish. Documentation in the Council offices show that this piece of land was bought by the Parish Council, although the boundary check from Highways indicates some of the land is owned by Essex Highways. Cllr Arnold proposed that the land is registered by the Council. This was seconded by Cllr Skipper. All Cllrs were in agreement.

h) To consider the quotes for tree work required at Pound Close play area. The Clerk advised that work has been carried out previously on the trees in Nov 2012. Seek clarification from the EFDC Tree Officer (as he hasn't visited the site) and consider asking the previous contractor to re-visit the site if necessary.

6. Financial Matters:

a) It was agreed to authorise:

i) payments totalling £15,046.78

ii) transfer of £15,000 between bank accounts to meet future expenditure

b) The Financial summary for November 2015 was approved and signed by the Chairman with no amendments.

c) It was resolved to add the Clerk to the bank mandate, to allow the Clerk to contact the bank with queries but not to be an authorised signatory.

d) It was resolved to authorise payment of invoices by bank transfer using the online banking facility provided by the bank.

7. Leisure Centre

a) Issue with hall hiring. Cllr Joslin to re-draft the existing Hall Hiring Agreement, including increasing the deposit and consider any proposed changes. C/F to Jan. **DJ**

b) To consider the quotes to have hygiene bin in the ladies toilet.

It was resolved to use PHS to have 2 hygiene bins in the ladies toilet subject to the contract details.

8. Neighbourhood Plans & Village Plans / Design Statements.

Working group to be formed. Clerk to invite Luke Waterston (EFDC) to Jan meeting. Cllr Frydrych advised that he would like to be include on working group.

9. Land by Elizabeth Close.

To consider what the land could be used for. Clerk to find documentation relating to the land. C/F to Jan meeting.

10. Local Policing.

Cllrs Evans & Arnold attended the Local Councils' Liaison Committee on 16/11/15 with PCC Nick Alston in attendance. Essex police have one of the lowest precepts in the country & want to raise this, however, limited by the amount it can be raised annually.

It was agreed to include discussion of the parish funding their own PCSO on Dec agenda, costings to be investigate. Cllr Arnold to contact Roydon PC and determine if they would be interested in jointly funding a PCSO for the two parishes.

11. Community Projects.

As part of the Chimes Phase II planning application, it will include some community projects that the applicant is prepared to fund. The applicant is prepared to include

a sum of up to £500,000 for suitable community projects and would like all/the majority to be spent in Nazeing.

After some discussion, it was agreed that a Community hall / sports hall with provision to include doctors, post office etc. and the opportunity in the future to have an artificial surface would be a suitable Community Project. In addition, funding for a football pitch for the Nazeing adult football team would also be a suitable Community Project.

It was noted that a permanent classroom to replace porta cabin at the school should be provided by the Education authority.

12. Clerks Report.

No comments on the report.

13. Reports from Councillors who have attended other meetings.

Some Cllrs attended EFDC Area Planning Sub-Committee West meeting, which included 2 planning applications for Nazeing. It was noted that EPF/2009/15 Land off St Leonards Road was refused permission.

14. Communications:

Items a) to e) were noted.

a) Thank you letter from Nazeing branches of RAFA & Royal British Legion for the Council's donation.

b) Thank you letter from Nazeingberries Association for the Council's donation.

c) Email from Mr Willis. Overgrown Hedge at Rushymead, Old Nazeing Road at the junction with Green Lane. Raised with Essex Highways. Ref no 2433819.

d) Neighbourhoods and Communities Select Committee on 17 December at 7pm at Council Chamber, EFDC. Opportunity for residents to ask questions on the new waste and recycling service, email democraticservices@eppingforestdc.gov.uk

e) EFDC are reviewing the Code of Conduct. Simon Hill will circulate a copy to all parish/town councils and has advised that each local council will need to express its contentment with the revised Code and pass a resolution to that effect.

f) Letter from Mr Stephenson, enquiring about the procedure for possible connection to a Thames Water manhole on the allotments.

Clerk to raise with Arthur / allotment holders and obtain confirmation from EFDC (John French) to proceed, include at next meeting. If no objections from interested parties, then proceed with the proposal to connect to the manhole on the allotments. 5 Cllrs were in agreement, with 1 abstention.

g) Letter from Mr Abella, addressed concerns raised by residents. Noted.

h) Arthur Baker has received a phone call from solicitor, representing a resident and they are looking to get footpath 59 suspended / decommissioned. Asked Arthur if the footpath wasn't alongside the allotments, would this be a problem to the allotment holders, Arthur advised no. Noted.

i) Letter from Mr Bray, requesting that there is an open discussion on the expense incurred so far on footpath 59, with the findings reported to ECC.

Mr Bray is concerned with the expense incurred so far on FP59. Mr Bray obtained the costings from ECC and it shows an expenditure of £80,000. He also highlighted that the footway was constructed on the wrong side of the road and was also concerned that there would be further expenditure on a footway on the Waltham Rd end of FP59.

Mr Pett has a ditch on his land, which is used to alleviate flooding problem, however, ECC want the ditch filled in to provide the footpath.

Mr Smith advised that the ramblers in Nazeing do not use FP59.

Proposal to write to ECC to express concern over the expenditure (which is more than the Council's precept), concern over future spend and concern over safety issues at the entrance & exit onto the highways. To also enquire what their future plans are and again concern that further expense could also be incurred.

3 Cllrs were in agreement, with 1 Cllr against. It was noted that Cllrs Skipper & Joslin abstained from voting. Clerk to write to ECC, as per the proposal.

15. Information Items and other items for next agenda:

a) To consider changes to the bank mandate, as Cllr Skipper would like to be removed and Cllr Arnold to be added.

b) Cllr Frydrych asked that a letter of thanks is sent to Highways, as the work on Hoe Lane is continuing.

16. Update on Matters relating to the Total site. DJ/CS

Closed session as contractual matters. A number of queries raised with the contract, it was agreed that Cllr Joslin will discuss these with the Council's solicitor and progress as necessary.

17. Date of next meeting of Full Council Committee. 10th December 2015, 8pm.

Meeting closed 9:55pm.

Signature of Chairman:

Date: