

NAZEING PARISH COUNCIL

Minutes of the meeting of the Full Council held on Thursday 28th January 2016 at 8pm at the Leisure Centre, Bumbles Green, Nazeing.

Members present: Cllrs Evans (Chairman), Arnold, Carter, Culling, DiMaria, Frydrych, Joslin, Shorter, Skipper.

Also present: Lorraine Ellis (Clerk), 8 members of the Public.

These minutes are subject to ratification at the next meeting.

1. Apologies for absence: None.

2. Public participation: None.

3. Declarations of Interest: None

4. Approval and signing of minutes:

a) The minutes of the meeting of the Full Council Meeting held on 10th December 2015 were approved and signed by the Chairman with no amendments.

b) The Planning Committee meetings on 26th November 2015 and 10th December 2015. Noted.

5. Cllr Vacancy:

The Council received one application from Peter Gross which was circulated before the meeting.

Cllr Frydrych proposed that Peter Gross was co-opted onto the Council, this proposal was seconded by Cllr Arnold. This was agreed by all the Cllrs.

Peter Gross made a declaration of acceptance of office as Councillor.

6. Street Lighting.

a) Discuss ICP (Independent Connections Provider) Agreement.

Cllr Arnold & the Clerk met with Kier. Look at using one contractor rather than two (for all works involved with the replacement of street lights) – this should save money & have improved completion timescale. Also asked Kier to look at costs of LED lights & central control feature for the street lighting.

b) Review of Inventory of Unmetered Supplies.

Kier to also provide the costs to survey the Council's street lights, as a request has been made to review the inventory of the Council's street lights.

c) New type of light for the street lamps.

It was agreed for Cllr Shorter to arrange for the company to attend a meeting & explain the new type of light and available funding.

7. Bus services.

Complaints have been received from residents that bus services have been stopped from Hoddesdon to Nazeing.

Cllrs covered a number of issues of buses leaving early, turning up late, and not stopping at Broxbourne station. A local resident also covered issues and stated that there were at least 12 people using a particular bus service, although the bus company said it was only 2.

The Clerk to write a strongly worded letter to Wendy Jackson (ECC), copies to District Cllrs Richard Bassett, Lynn Hughes & Yolanda Knight and MPs Robert Halfon Eleanor Laing with the concerns raised.

8. Neighbourhood Plan & Village Plans / Design Statements. DJ

It was agreed to form a working group to discuss Neighbourhood Plan & Village Plans / Design Statements, with the first meeting on 18/02/16 8pm at the Leisure Centre. Clerk to put details on the noticeboards and provide links to information.

9. Land by Elizabeth Close. To consider what the land could be used for.

Local resident not happy with it being used as a car park. Concern that residents would use it; the idea behind the car park was for use by shop keepers, to free up parking at the parade for shoppers. Initially looking at maintaining the area, so it is useable as a green space amenity.

10. Highway improvement requests.

Essex Highways have invited NPC representatives to submit highway improvement requests (including traffic management improvements) that can be considered by the Local Highway Panel.

It was agreed for the Clerk to forward the following requests:

- No through road at Laundry Lane (maybe gated rather than blocked off)
- Parking area on Hoe Lane
- Kerb on Hoe Lane
- Speed restriction on Hoe Lane
- re-submit Hyde Mead request

The following requests to be completed & sent to the Clerk, to forward on:

- Double yellow lines along Meadgate Road **Cllr Skipper**
- Traffic calming in Bumbles Green **Cllr Joslin**
- Traffic Management at Nazeing Crossroads **Cllr Evans**

11. Maintenance Required on Trees/Hedges at Leisure Centre Playing Field/Allotments/ Elizabeth Close Play Area/Land by Elizabeth Close. CE

No regular maintenance has been scheduled and the areas have got out of hand. It was agreed that work is undertaken and the areas are then maintained on a regular/annual basis. Quotes to be reviewed at the next meeting.

12. Request to connect to the Thames Water manhole on the Allotments.

EFDC advised that "In 1922 a tenancy agreement was entered into by the predecessors in title to EFDC and the Parish Council allowing them use of the land for 33 shillings a year. The Parish Council therefore have the right to authorise the connection to the manhole cover".

All Cllrs were in agreement to allow the request to connect to the Thames Water manhole. Advise Andrew Stephenson that the work can proceed, on condition that

- i) Liaises with the Parish Council & Allotment holders at all times,
- ii) The land to be made good after the works have completed & to re-attend site if any subsidence etc. occurs
- iii) Improvement entrance, as concern that heavy machinery could make the entrance un-accessible for allotment holders.

13. Amenity Matters:

a) Allotments. Nothing further to note.

b) Play areas. Update on quotes to undertake the work listed in the report. C/F to February meeting. **CE/LE.**

c) Motorbikes. Issue with trespass and noise disturbance. Cllr Arnold to draft a letter to progress the Public Spaces Protection Order & send to John Heppell. Update. C/F to February meeting. **TA**

d) Birchwood site. Concern of working outside agreed hours of operation. In addition, the amount of dust from the site is affecting large areas in the village. The Clerk to write again, request EFDC to attend for open discussion.

e) Fly tipping at Laundry Lane. District Cllr Bassett proposed setting up a team to address the issue. It was agreed that Cllrs Frydrych & Gross would head up a team & liaise with District Cllr Bassett.

f) Clarification on land behind Nazeing Crossroads bus shelter, issue with trees/fence, raised by EFDC and Mrs Lane (local resident). Awaiting update from ECC.

g) Tree work required at Pound Close play area. C/F to February meeting. **LE**

14. Financial Matters:

a) It was agreed to authorise:

i) payments totalling £2,536.41

ii) No transfer of monies between bank accounts was required

b) The Financial summary for January 2016 was approved and signed by the Chairman with no amendments. It was noted Cllrs Carter and Joslin will set up & approve direct credits this month. **Action Cllrs Carter & Joslin.**

c) Letter received from Santander, advising that Business savings account with them will be closed on 01/03/16 as it hasn't been used. Account has a balance of £0. Noted and no issues with account closing.

15. Current Budget and Precept 2015/16.

Details were circulated to the Cllrs before the meeting. Note: a/c code 4160 Elections reduced to £0 (not £800) as no planned elections next year and a/c code 4161 Complaints Investigation increased to £4000. In addition, a/c code 1000 Hall Hirings reduced to £2000. With a Precept of £70,613 & support grant of £2,987 (Total £73,600), tax band D would increase slightly by 34p.

It was proposed that the Precept is set at £70,613. All agreed, EFDC to be advised.

16. Leisure Centre

a) Issue with hall hiring. Cllr Joslin to review the existing Hall Hiring Agreement, including increasing the deposit and consider any proposed changes.

Cllr Joslin has reviewed the agreement and is drafting new agreement. C/F. **DJ**

b) Information / checking a number of risk areas in the Leisure Centre.

Cllr Shorter to provide assistance and advise the Clerk. **CS**

17. Noticeboard at Nazeing Triangle.

To consider continued use and replacement of this noticeboard. There was a discussion around the continued use and costs/time involved.

Cllr Frydrych proposed to remove both the noticeboard at Nazeing Triangle and at Keyzers (the Clerk has not used this one for over a year, as unable to open it, no complaints received). Cllr Arnold seconded the proposal. All Cllrs voted in favour of the proposal and it was noted that Cllr Culling abstained.

18. Training Courses. All Cllrs.

The Clerk reminded Cllrs about some courses coming up and will forward courses details to Cllr Gross.

19. Clerks Report.

Report circulated before the meeting. No comments.

20. Reports from Councillors who have attended other meetings.

None.

21. Communications:

Items a) to d) were noted.

a) ECC advised Traffic Commissioner revoked licences for Townlink Buses from 26/02/16. Affects several bus services in and around the Brentwood, Epping and Harlow areas.

b) ECC in the process of looking to integrate the current service offer for Children's Centres with the Healthy Child Programme (Health Visiting, School Nursing Services and Healthy Schools Programme). Consulting during February and March 2016.

c) Bus service consultation 25/01/16 to 06/03/16. Harlow area. Doesn't affect Nazeing directly. Details on noticeboard.

d) EFDC February Half Term activities. On Nazeing website and noticeboard.

e) EALC forwarded information on The Queen's 90th Birthday Beacons, 21/04/2016. The Clerk to put a poster on the noticeboards and if anyone is interested in organising an event, to contact The Clerk by the end of Feb.

22. Information Items and other items for next agenda:

Item for next agenda:

a) Registration of the title of the Leisure Centre & playing fields. **DJ**

23. Update on Matters relating to the Total site. DJ/CS

The Council's solicitors have sent back the draft contract to the buyer's Solicitor for approval. Once approved, the Council's solicitors will then be in a position to issue engrossment with a view to rapidly moving the matter to exchange contracts.

24. Date of next meeting of Full Council Committee. 25th February 2016, 8pm.

Meeting closed 9:52pm.

Signature of Chairman:

Date: