

NAZEING PARISH COUNCIL

Minutes of the meeting of the Full Council held on Thursday 24th March 2016 at 8pm at the Leisure Centre, Bumbles Green, Nazeing.

Members present: Cllrs Arnold (Chairman), Casey, DiMaria, Frydrych, Gross, Joslin.

Also present: Lorraine Ellis (Clerk), 8 Members of the Public.

These minutes are subject to ratification at the next meeting.

1. Apologies for absence:

Cllrs Carter, Culling, Evans, Shorter and Skipper.

2. Public participation:

Local residents wished to speak on items 14e, 14f, 14g and 14h.

The Chairman proposed that these Agenda items were brought forward and it was agreed to move them forward, to be discussed after item 4.

3. Declarations of Interest:

None.

4. Approval and signing of minutes:

a) The minutes of the meeting of the Full Council Meeting held on 25th February 2016 were approved and signed by the Chairman with no amendments.

b) The Planning Committee meeting on 25th February 2016. Noted.

Items 14e, 14f, 14g and 14h were discussed at this point, minutes recorded below.

14e) Resident has written about repair of the footpath barrier at Banes Down and installing barrier at the base of the footpath at Shooters Drive.

Dave Warren explained the issues and that he has written to EFDC but has received no response. It was noted that the Council supports the concerns regarding motorbikes. It was agreed that the Clerk would write to EH and copy EFDC, about the issues.

14f) Two residents have written about the removal of the noticeboard at the Triangle. Erica Barnett represented a number of residents from Upper Nazeing, explaining the concern that the noticeboard was removed before any consultation with the residents. After some discussion, it was agreed that Erica would obtain costs for the type of noticeboard that they would prefer installed and it would be discussed at the next Full Council meeting.

14g) Resident has written requesting that the state of Meadgate Road beyond the tarmac section is brought to the attention of the Council. Peter Fiddeman explained about the state of the road, the amount of users and that the road needs to be repaired – it should not be classed as a Bridleway. The response received from Highways, that it is a low priority so unable to provide a timescale or whether they would undertake the work in the foreseeable future, is not the response they were looking for. It was agreed that Peter will write to EH and copy the Council, the Clerk will send a letter of support.

14h) Resident has written a further letter about commuter parking at Crownfield & impact on residents, requesting that the correspondence is brought to the attention of the Parish Council and invite them to support the proposed solution in any discussions with EFDC and the Highways Authority. Peter Fiddeman explained his concerns about parking at Crownfield. It was agreed that a request will be submitted to EH and Peter agreed to assist the Clerk with completing the LHP form.

5. Memorial bench for Dr John Gervis to be located in Nazeing. DJ

To consider proposals for the location of the bench and onward maintenance.

After some discussion, it was agreed that the bench could be located near the land adjacent to the bus shelter at Nazeing Crossroads, with Cllrs Joslin & Frydrych confirming the exact location. Cllr Joslin to liaise with Margaret Gervis, to request that Margaret confirms exact details of the bench for consideration by the Council. It was noted that a hardwood bench installed on a concrete plinth would require minimal maintenance. **Action Cllrs Joslin & Frydrych**

6. Local Highways Panel

a) Feedback from traffic survey in Hoe Lane.

Cllr Arnold went through the results from the survey, no speeding, however, it appears that this road is used for commuter traffic. This is useful information for the Neighbourhood Plan.

b) To consider the new request from Hillgrove Business Park agents, forwarded from County Cllr Jackson.

The Clerk has contacted the agents, asking if the change to implement a cross hatching box outside the Hillgrove entrance is still required but no response received. It was agreed to advise County Cllr Jackson that the request was considered but not pursuing any further at this time.

This raised the issue of congestion outside Nazeing Parade and it was agreed that a request will be submitted to EH and Cllr Frydrych would complete the LHP form.

7. Street Lighting.

a) To consider quotes to replace lantern o/s 55 Highland Road. **LE**

The lantern is in a poor condition and Kier have recommended that it is replaced. Only one quote received (to replace with current specification), it was agreed to wait for the LED quote and consider at the next meeting.

b) To consider quotes supplied by Kier to undertake the complete replacement of four street lights, including the cost to transfer the power supply.

Quotes received from Kier and power supply transfer is cheaper. It was agreed to proceed with replacement of the street lights at Tovey Close & Betts Lane, as these are most urgent. Confirm/clarify the cost to remove stump at Tovey Close (as column has already been removed).

c) To consider quotes supplied by Kier to undertake an inventory of street lights. C/F to April meeting as quotes outstanding. **LE**

8. Maintenance Required on Trees/Hedges at Leisure Centre Playing Field/Allotments/Land by Elizabeth Close. CE

a) No regular maintenance has been scheduled and the areas have got out of hand. Update on progress and quotes.

Trees/Hedges at Leisure Centre Playing Field – two further quotes required.

Allotments hedge – two further quotes required.

Allotments parking area – two contractors identified & quotes to be obtained.
Land by Elizabeth Close – one further quote required.

b) To consider that a 3 year contract is undertaken with Mr Cresswell, for grass cutting in the Parish.

This was discussed and it was agreed that a 3 year contract is undertaken with Mr Cresswell, subject to review and approval by the Council of any significant cost increases due to rise in fuel price.

9. Amenity Matters:

a) Allotments. Arthur Baker advised that work has started to connect to the manhole on the allotments and he is monitoring the work closely. There has been one issue but Arthur is liaising with the affected allotment holder. Allotments AGM is 18/04/16 at 8pm.

b) Play areas. Update on quotes to undertake the work listed in the report. C/F to April meeting. **CE/LE.**

c) Motorbikes. Issue with trespass and noise disturbance. Cllr Arnold to draft a letter to progress the Public Spaces Protection Order & send to John Heppell. Cllr Arnold has drafted the letter, Clerk to review and send. Cllr Arnold re-emphasised that the more people complain the better.

d) Birchwood site. Concern of working outside agreed hours of operation. In addition, the amount of dust from the site is affecting large areas in the village. No response from Andy White (Environment Agency) or Fay Rushby (EFDC), despite being followed up again. The Clerk to write again and copy Cllr Arnold and District Cllr Bassett.

It was noted that Cllr Frydrych left the meeting after item 9d was completed.

e) Fly tipping at Laundry Lane. Team set up to address the issue. Cllr Gross advised that cameras need to be installed but issue with batteries & permission from landowner, which Peter is progressing. Clerk advised that it is being investigated by Alan McIlroy (Area Waste Management Officer at EFDC).

f) Clarification on land behind Nazeing Crossroads bus shelter, issue with trees/fence, raised by EFDC & Mrs Lane (local resident). Steve Mayhew (EFDC) advised that some maintenance work has been carried out to tidy up the area but no work is planned on trees or fence.

g) Tree work required at Pound Close play area. The Clerk advised that a site visit had been arranged with the Tree Officer from EFDC and less work is required than previously thought. One quote obtained, two further quotes required.

10. Financial Matters:

a) It was agreed to authorise:

i) payments totalling £2,119.57

ii) Transfer of £5,000 between bank accounts was required

b) The Financial summary for March 2016 was approved and signed by the Chairman with no amendments. It was noted Cllrs Carter and Joslin will set up & approve direct credits this month. **Action Cllrs Carter & Joslin.**

11. Leisure Centre

- a)** Issue with hall hiring. Cllr Joslin to review the existing Hall Hiring Agreement, including increasing the deposit and consider any proposed changes. **DJ** Draft completed & to be forwarded & reviewed by Cllrs Arnold & Gross along with the existing Hall Hiring Agreement. **Action Cllrs Arnold, Gross & Joslin**
- b)** Information / checking a number of risk areas in the Leisure Centre. **CS** C/F

12. Clerks Report.

Report circulated before the meeting. Despite several requests from the Clerk to Amanda Palumbo, there are a number of outstanding changes required to the website. Cllr Arnold will contact Amanda to discuss the issues. **Action Cllr Arnold**

13. Reports from Councillors who have attended other meetings. None
Cllr Skipper attended the Area West Planning Committee on 16/03/16 and it was noted that the planning application on Hill View was approved.

14. Communications:

Items a) to d) were noted.

- a)** ECC: Essex and Southend-on-Sea Borough Council Joint Replacement Waste Local Plan – Public engagement 03/03/16 to 14/04/16. Details on noticeboards.
- b)** Epping Forest District Museum is reopening 19 March 2016. Details on noticeboards.
- c)** Water pollution. Anglian Water are aiming to minimise pollution incidents, please call the Pollution Hotline on 03457 145 145 and informing them about potential sewage pollution issues, to minimise any environmental impact.
- d)** Following a change in the law, all dogs over eight weeks old must be microchipped from 6 April 2016. If there is no chip or the wrong ownership details are registered, a formal notice can be served, requiring the dog to be microchipped or records updated within 21 days. Failure to comply with the notice can result in a £500 fine.
- i)** Resident has written about the state of the Total site and requested that this issue is raised with the Cllrs. The request was considered by The Council and it was agreed that no further expenditure should be made on the Site.
- j)** Resident has written again about speeding in Nazeing & asked for it to be included on the agenda. A number of traffic calming requests have already been put forward to EH. It was agreed that a proposal could be put forward to EH for consideration at the next LHP.
- k)** Magpas Air Ambulance has asked to support them by making a grant. They are a medical charity providing emergency, life-saving care across the East of England. It was agreed that the Council would not support the charity, as it is not a local one.

15. Information Items and other items for next agenda:

Information items:

- a)** District Cllr Bassett advised that there is a proposal to put an incinerator at Ratty's Lane, Hoddesdon by Herts CC. Concern on impact on roads and possible pollution.
Cllr Arnold has raised this item with District Cllr Bassett and that the Council is concerned on pollution to air quality and also impact on the roads. Include on the next agenda.

Items for the next agenda:

- b)** Car parking at Nazeing Parade. MF

16. Update on Matters relating to the Total site. DJ/CS

Cllr Joslin reported that he had received a letter from Mr Ellerbeck who had also forwarded a copy of a letter to him from Cala Homes (the developers for the Chimes site). Cala Homes had raised a number of issues which had arisen as a result of the requirements of EFDC and which were causing some delay. Mr Ellerbeck is in discussions with Cala Homes and it is hoped that any problems will be overcome. Cllr Joslin will be kept informed by Mr Ellerbeck of all developments.

17. Date of next meeting of Full Council. 28th April 2016, 8pm.

It was agreed that for May, date for the Annual Parish Meeting, the Annual Parish Council Meeting and Planning Meeting would be 19/05/16.

It was also agreed that the Full Council Meeting in June would be moved back to 30/06/16 due to a clash with EU Referendum. Planning meeting would remain on 09/06/16.

Meeting closed 10:10pm.

Signature of Chairman:

Date: