

NAZEING PARISH COUNCIL

Minutes of the meeting of the Full Council held on Thursday 30th June 2016 at 8:40pm at the Leisure Centre, Bumbles Green, Nazeing.

Members present: Cllrs Evans (Chairman), Carter, DiMaria, Evans, Frydrych, Gross, Shorter, Skipper.

Also present: Lorraine Ellis (Clerk), 12 Members of the Public.

These minutes are subject to ratification at the next meeting.

1. Apologies for absence:

Cllrs Arnold, Casey, Culling, Joslin.

2. Public participation:

Local residents wished to speak on item 10.

3. Declarations of Interest: None

4. Approval and signing of minutes:

a) The minutes of the meeting of the Annual Parish Meeting held on 19th May 2016 were approved and signed by the Chairman with no amendments.

b) The minutes of the meeting of the Annual Parish Council Meeting held on 19th May 2016 were approved and signed by the Chairman with no amendments.

c) The Planning Committee meetings on 28th April and 19th May 2016. Noted.

5. Ground rules for meetings. CE/TA

To consider ground rules for meetings in order to focus on agenda items, reduce time spent on certain items, improve discipline in the meetings and finish by 9.30pm. C/F to next meeting, to allow involvement from Cllr Arnold.

6. Management of Footpath clearance. TA/David Pracy

To consider a proposal by ECC regarding clearance of footpaths.

David advised that there is c.70 miles of footpaths in Nazeing. Majority are well kept however a small proportion are not kept. The proposal by ECC to involve people locally to manage what clearance is required is good however, it has raised a number of questions and David is still waiting for a response from ECC.

The Clerk to write to ECC & ask for a reply to David's letter. C/F to next meeting.

7. Street Lighting. Paul Harknett

Harknett Street Lighting Ltd do maintain street lights for a number of councils, including Roydon PC. Normally resolve a problem within 1 week of it being reported. They are unable to transfer power to a new street lights. Costs were circulated to the Cllrs.

8. Motorbikes and Maplecroft Lane. TA

Issue with trespass and noise disturbance.

Ask Parkguard if they are able to patrol specific area (Tomworld) on a Sunday afternoon, for half an hour. Also is it possible to call them when there is a problem?

Following Robert Halfon's suggestion, speak to EFDC about an injunction, as Harlow DC have taken out an injunction against nuisance motorbikes in Harlow. It gives the police the power to arrest them on sight.

9. Maintenance of the land by Elizabeth Close.

The Clerk has 2 quotes, obtain a third one. Approach Peter Linkson for the contractor that the Borough of Broxbourne use.

10. Replacement Noticeboard at the Triangle.

It was resolved to use Philip Brent for the replacement noticeboard, as the quote was substantially lower than the others. This cost is not in the budget, agree with Cllr Evans which budget to cost it to.

Cllr Frydrych left the meeting.

11. Wood Recycling site. TA

Concern about the amount of wood being held on site and also that the dust from the site is affecting industries and large areas in the village.

Cllr Casey advised of dust issues in other areas and that the family's involved are suing the local council for not taking any action. Article on the wood recycling site will be appearing in the Standard.

As Cllr Shorter needed to leave the meeting, it was agreed to discuss item 27 next.

27. Update on Matters relating to the Total site. DJ/CS

Cllr Shorter gave an update on the status of the sale of the site. Kevin Ellerbeck has written to the Council with a proposal to move the purchase of the site forward. There was some discussion on his proposal.

Cllr Skipper proposed that Kevin Ellerbeck funds the building of the houses, as they are sold, the proceeds are given to the Council for the purchase of the Total Site. A legal agreement is to be drafted, including proof of funding. The document to be verified by our solicitors. Cllr Joslin to be asked to draft the agreement.

As the Council won't be able to pay the PWLB immediately, to ask that Kevin Ellerbeck considers paying the interest on the loan again. **Action: Cllr Joslin/Clerk**

Cllr DiMaria seconded the proposal. All Cllrs voted in favour of the proposal.

Cllrs Shorter & Skipper left the meeting.

12. Proposed Energy Recovery Facility, Hoddesdon. TA/CE

Incinerator at Ratty's Lane, Hoddesdon by Herts CC. Consultation will begin on 27 June 2016 and run for four weeks. Three public information events: 29/6/16 St Peters Church, Roydon, 2/7/16 St Cuthbert's Church, Hoddesdon and 4/7/16 Civic Hall, Broxbourne. Number of Community Liaison Group meetings.

Clerk to circulate letter with meeting dates. Cllrs DiMaria & Carter will attend if possible. **Action: Cllrs DiMaria & Carter.** Unsure if District Cllr Bassett attending.

13. Internal Audit Report:

The contents of the 2015/16 Audit Report were noted and it was resolved to approve the Action Plan and responses. Cllr Evans offered to help the Clerk with R7 "Fixed Asset Registers". **Action: Cllr Evans**

14. Annual Inspection Report of Play Areas:

The contents of the 2016 Annual inspection Reports received from RoSPA Play Safety were noted. It was also noted that Cllr Casey and the Clerk are working on proposals to address the risks raised.

15. Neighbourhood Plan. DJ. C/F to next meeting.

16. Neighbourhood Plan - Grants. TA. C/F to next meeting.

To look at grant application before the next meeting. **Action: Cllr Arnold.**

17. Amenity Matters:

a) Allotments. Nothing to note.

b) Fly tipping at Laundry Lane. Any update? **CE/MF/PG**

Cllr Gross that there has been some recent fly tipping, which hopefully EFDC will have some information on & can take the appropriate action.

c) Pound Close play area. Update re complaints after work on oak trees. **LE**
EFDC recommended not to do any further cutting, as this would increase the density of the trees.

d) Telephone box in Betts Lane. It was resolved to clean the telephone box every 6 months.

18. Leisure Centre

Revised Hall Hiring Agreement being reviewed. Update. **DJ/TA/PG.**

C/F to next meeting.

19. Grants

It was noted that a budget of £1000 has been allocated for s.137 spend.

a) It was resolved that the Council would give the Nazeingberries Association a grant of £150 {Local Government Act 1972 s.137}.

b) It was resolved that the Council would give the Nazeing branches of RAFA & Royal British Legion a grant of £50 & £100 respectively {Local Government Act 1972 s.137}.

c) To consider the request from Nazeing Congregational Church for a grant to help with the cost (£4432 plus VAT) to replace the WW1 memorial on the front of the chapel. Ask Rev Peter Taylor for an update on progress with his grant applications & C/F to next meeting.

d) It was resolved that the Council would give the Nazeing Youth Football Club a grant of £150 towards the cost (£300) of the end of season trophies. {Local Government Act 1972 s.137}.

20. Financial Matters:

a) It was agreed to authorise:

i) payments totalling £18,655.57

It was noted Cllrs Joslin & Carter will set up & approve direct credits this month.

Action Cllrs Joslin & Carter.

b) The Financial summary for June 2016 was approved and signed by the Chairman with no amendments.

c) It was agreed to transfer £2000 from the last 2 year's Play Area budget (not spent) into the Play Areas EMR (Ear Marked Reserve). The Council received £9,600

in loan interest payment from Mr Ellerbeck. It was agreed to transfer 50% into the Community Hall Fund EMR and 50% into the Play Areas EMR.

21. Pension

To consider that a resolution is passed that the post of clerk is pensionable. It was noted that the corresponding Public Notice has been displayed for the necessary 7 days. It was resolved that the post of Clerk is eligible for admittance to membership of the Local Government Pension Scheme operated by Essex County Council. The Chairman duly signed the Essex Pension Fund form TPC1, with date of joining as 1st July 2016.

22. Salary and pension administration

To consider that a company is used to undertake salary and pension administration. It was noted that some costs have been obtained but reply to a number of questions is outstanding. C/F to next meeting.

23. Clerks Report.

- a)** Report circulated before the meeting. No questions raised.
- b)** Issue with outstanding website updates. It was agreed to ask Cllr Arnold to contact Amanda Palumbo. **Action Cllr Arnold.**

24. Reports from Councillors who have attended other meetings. None.

25. Communications:

Items a) to d) were noted:

- a)** Supporting carers in Essex. Poster on website.
- b)** Anglian Water is searching for privately owned pumping stations that they will be responsible for from Oct 2016. Details on noticeboard when space allows. Contact Anglian Water directly at privatepumpingstations@anglianwater.co.uk.
- c)** Request to participate in the salt bag scheme received, Clerk will apply.
- d)** Newcastle to London cycle event on 20-21 August 2016, through Nazeing.
- e)** Letter regarding Centenary Fields programme. Objective is to secure recreational spaces in perpetuity. To consider the request to nominate a recreational space. Once the land at the Leisure Centre is registered, this request can be re-considered.
- f)** Harlow Council is proposing to run the final consultation on the new Local Plan towards the end of 2016. The document will contain site allocations and strategic policies towards that set out how Harlow could change within the next 15 years. It was resolved that the Council wants to continue to be kept informed.
- g)** Letter regarding request for dog litter bin. Clerk to determine if this is a parish responsibility. LVRPA do not have dog litter bins, the current view is not to introduce dog litter bins.

26. Information Items and other items for next agenda: None.

28. Date of next meeting of Full Council. It was agreed that the next Full Council meeting is 4th August 2016, 8pm.

29. Future Meetings at St Giles hall. TA

It was resolved not to hold future meetings at St Giles hall.

30. Exclusion of public and press. Not required.

31. New Pay Scales and Clerks Annual Salary Review. CE/TA

The National Joint Council for Local Government Services (NJC) has reached agreement on new pay scales for 2016-17 to be implemented immediately & back dated to April 2016 and new pay scales for 2017-18 to be implemented from 1 April 2017. It was resolved that the new pay scales are accepted and implemented as per the timeframes. It was resolved to increase the Clerks scale point to SCP19 and to back date to April 2016.

Meeting closed 10:40pm.

Signed by the Chairman:

Date: