

NAZEING PARISH COUNCIL

Minutes of the meeting of the Full Council held on Thursday 27th October 2016 at 8pm at the Leisure Centre, Bumbles Green, Nazeing.

Members present: Cllrs Joslin (Chairman), Carter, Frydrych, Shorter.

Also present: Lorraine Ellis (Clerk), 6 members of the Public, decreasing to 1.

These minutes are subject to ratification at the next meeting.

1. Apologies for absence:

Cllrs Arnold, Casey, Evans, DiMaria, Gross & Skipper and County Cllr Jackson.

2. Public participation:

None.

3. Declarations of Interest:

None.

4. Approval and signing of minutes:

a) The minutes of the meeting of the Full Council Meeting held on 22nd September 2016 were approved and signed by the Chairman with no amendments.

b) The minutes of the Planning Committee meetings on 8th September and 22nd September 2016 were noted.

5. Hoe Lane resurfacing.

This is due to start w/c 14/11/16, subject to weather conditions and any unforeseen circumstances. Residents need to ensure no cars/vehicles are parked on the road from playground to Middle Street, otherwise resurfacing will be delayed.

6. EFDC Local Plan. CE

EFDC advise: subject to the approval of Full Council, public consultation on the draft Local Plan will take place between 31 October and 12 December. To discuss next steps and involvement of residents.

It was agreed to invite residents to comment on the Local Plan by sending details on an email to Nazeing Parish Council nazeingpc@btconnect.com. Also include on website and noticeboard.

It was also agreed to hold a meeting to involve residents. Consider advertising in the local paper.

It was noted that Cllr Frydrych left the meeting.

7. Waste water flooding at St Leonards Road. CE

A resident advised that there has been waste water flooding at St Leonards Road. To discuss next steps/what options are available to resolve the issue.

Cllr Shorter will determine location (it appears to be opposite junction with Hyde Mead). **Action Cllr Shorter.**

The Clerk to then write to Essex Highways & Environment Agency.

8. Consultation by DCLG "The 2017/18 Local Government Finance Settlement – Technical Consultation Paper".

EALC advised: The government is planning to bring in new rules forcing local councils to hold costly local referendums over increases to the parish precepts. Draft response circulated to Cllrs. To consider and approve response to the consultation.

It was resolved to approve the draft response to the consultation.

9. Broadband outage from 21/10/2016. TA/CE

The outage has had a significant impact on businesses and residents, with no explanation from BT. To consider that a letter is sent to BT requesting an explanation.

It was resolved that a letter is sent to BT requesting an explanation.

10. A&J Street Lighting. LE

a) To consider what actions are required for the annual maintenance survey, as A&J Street Lighting have completed an initial survey to document lights and possible conversion to LED. C/F to the next meeting, as insufficient Cllrs present.

b) To consider quotes to replace street lights in a number of locations in Nazeing

i) Betts Lane nr the pond

ii) Elizabeth Close nr junction with Nazeing Road

iii) Betts Lane nr the Church (possibly lantern only or complete replacement)

iv) 5 Wheelers Close

All C/F to the next meeting, as insufficient Cllrs present.

11. Highway improvement requests.

a) Road surface improvement on Meadgate Road, to something more durable and long-lasting for the amount of traffic. To consider support for the submission to Local Highway Panel. C/F to the next meeting, as insufficient Cllrs present.

b) Speeding in Nazeing. To review current requests and to consider if further requests are necessary.

A number of traffic calming requests have already been put forward to EH, including Middle Street, Bumbles Green. In addition, gateway signs have been installed. The traffic light timings at Nazeing Crossroads is being looked at as a potential scheme for 2016/17.

It was agreed to write to the police, requesting that hand-held speed gun monitoring is carried out in the area.

c) For noting: Commuter parking at Crownfield & impact on residents was submitted to Local Highway Panel, however, now advised that it isn't LHP and another form needs to be completed and sent to NEPP (North Essex Parking Partnership).

12. Neighbourhood Plan. TA/DJ

a) Update on grant application. **TA.** The Clerk advised that more details are required before a grant can be applied for. C/F to the next meeting.

b) Update on obtaining a consultant to help progress the Neighbourhood Plan. **DJ.** C/F to the next meeting.

13. Cllr Vacancy:

To review the application/s. Details circulated before the meeting. C/F to the planning meeting, as insufficient Cllrs present.

14. Amenity Matters:

a) Noticeboard at Nazeing Triangle. The noticeboard has been installed and the Clerk has been asked by the residents to "please thank all concerned".

b) Maintenance of the land by Elizabeth Close. Site visit with contractor held 10/10/16 & advised work due to commence w/c 17/10/16. However, work has not started. Follow up and progress as necessary.

c) Allotments. Request for bonfire to burn brambles from edge of allotment. This was agreed.

15. Leisure Centre

a) Information / checking a number of risk areas in the Leisure Centre. **CS.**
Due to changes in Health & Safety, need to instruct a surveyor to do a formal report. As this is a Health & Safety issue, it was agreed to proceed asap. Cllr Shorter will contact Barry Bennett, a surveyor. **Action Cllr Shorter.**

b) To consider alternative supplier for electricity for the Leisure Centre. **LE.**
Details were circulated. It was agreed to continue to use E-on on a fixed contract.

c) To consider the use of safeguarding information/booking template for community premises. It was agreed that Cllr Joslin will review the template in relation to the recently revised hiring agreement by the next Full Council meeting. **Action Cllr Joslin.**

d) For noting. Regular Wednesday evening booking for Slimming World starts 2/11/16.

16. Financial Matters:

a) It was agreed to authorise:

i) payments totalling £3,095.45

It was noted Cllrs Joslin & Carter will set up & approve direct credits this month.

Action Cllrs Joslin & Carter.

b) The Financial summary for October 2016 was approved and signed by the Chairman with no amendments.

c) The second quarterly budget report for 2016 was noted, no questions raised.

17. Website:

To consider

a) keeping 5 years of Council meeting minutes plus current year on the website

b) keeping or removing Nazeing Festival page.

It was resolved to keep 6 years of Council meeting minutes plus current year on the website and remove the Nazeing Festival page.

18. Clerks Report.

a) Report circulated before the meeting. No questions raised.

19. Reports from Councillors who have attended other meetings.

None.

20. Communications:

Items a) to f) were noted:

a) Reminder: Nicola Ceconi (from Epping Forest Countrycare) applied for the "bags of help" grant to replace the dipping platform at the Nazeing Triangle Local Nature Reserve. The grant could increase if more people vote for this project at the Tesco Epping store from 31/10/16 to 13/11/16.

b) All Saints Church have also applied for the "bags of help" grant to improve the Churchyard. Vote for this project at the Hoddesdon Tesco Express stores from 31/10/16 to 13/11/16.

c) Remembrance Sunday service at All Saints on November 13th. All welcome to attend, walk from triangle c.10.30am, wreath laying at Lych gate & service at 11am.

d) Barclays advised that interest rates are being reduced to zero.

e) EFDC Young Citizen of the Year award, closing date for nominations 25/11/16.

f) ECC: Public notice several roads affected by a Temporary Prohibition of Traffic will come into effect 31/10/16 last for the duration of the works.

For consideration:

g) Letter from Marie Curie. To consider supporting the Marie Curie Nursing Service in local area with a donation or volunteering some time. C/F to the next meeting, as insufficient Cllrs present.

h) Letter from Essex Air Ambulance. To consider their request for a grant. C/F to the next meeting, as insufficient Cllrs present.

21. Information Items and other items for next agenda:

a) Item for next agenda. Lone working arrangements for the Clerk/Handyman/cleaner.

b) Item for next agenda. Request from resident to include Pound Close Play Area.

22. Update on Matters relating to the Total site. DJ/CS

Cllr Shorter has circulated a Total Site progress report and will do this on a regular basis.

To consider a response to the complaint from the PCC regarding the St Giles car park.

The correspondence in relation to the complaint from the PCC in the St Giles car park was considered and it was decided that the way forward would be for the Council to arrange a meeting between the relevant parties.

23. Date of next meeting of Full Council. 24th November 2016, 8pm.

To consider the date for the Full Council meeting in December. C/F to the next meeting, as insufficient Cllrs present.

Meeting closed 10:15pm.

Signed by the Chairman:

Date: