

## **NAZEING PARISH COUNCIL**

### **Minutes of the meeting of the Full Council held on Thursday 24th November 2016 at 8pm at the Leisure Centre, Bumbles Green, Nazeing.**

**Members present:** Cllrs Evans (Chairman), Arnold, Carter, Casey, Clarke, Frydrych, Gross, Joslin.

**Also present:** Lorraine Ellis (Clerk), 1 member of the Public.

*These minutes are subject to ratification at the next meeting.*

#### **1. Apologies for absence:**

Cllr DiMaria and County Cllr Jackson.

#### **2. Public participation:**

Bob Bray wished to speak on item 18a.

#### **3. Declarations of Interest:**

None.

#### **4. Approval and signing of minutes:**

**a)** The minutes of the meeting of the Full Council meeting held on 27th October 2016 were approved and signed by the Chairman with no amendments.

**b)** The minutes of the Planning Committee meetings on 13th October and 27th October 2016 were noted.

#### **5. Councillor Vacancy:**

The proposal to declare a vacancy for the Riverside Ward because Mr E. Culling is no longer a Councillor by reason of his non-attendance at Council meetings for a period of six consecutive months was resolved unanimously.

The Council noted that the Clerk would publish a Notice of Vacancy.

It was agreed to discuss item 18a, at this point, minutes recorded below.

#### **18. Ground rules for meetings and Council Etiquette**

**a)** Cllr Evans advised that this item was included on the agenda as a result of attending Chairman training day 3 and he discussed some points covered at the training. It was agreed that Cllrs would raise their hands to speak and that the chairman would improve management of the meeting, including managing any issues. It was also agreed that meetings should start on time and to finish by 9.30. Items not covered will be postponed to next meeting.

It was agreed that Cllrs need to review and remind themselves of the Standing Orders, which would be circulated. **Action Cllrs.**

It was noted that the Standing Orders will also be reviewed formally at a future meeting.

Resident Bob Bray advised & stressed that it is important for residents not to talk over one another, as it is difficult to hear what is being discussed. He also appreciated that sometimes people do need to use mobile phones if on call or need to refer to agenda, etc."

It was noted that Cllr Frydrych left the meeting.

#### **6. EFDC Local Plan. DJ**

**a)** Residents having requested that the Parish Council organise a meeting, to discuss the Local Plan, they had been invited to attend to make observations and ask questions. It was noted that no observations or questions were raised.

Revd. Helen Gheorghiu Gould advised that there will be a stall at St Giles Hall on Saturday 26th Nov 2-4.30pm and Cllr Clarke is hoping to attend.

**b)** The request from District Cllr Knight to have an informal meeting for residents to discuss the Local Plan, with District Cllrs and Parish Cllrs in attendance, was discussed.

It was proposed that the District Cllrs are welcome to organise an informal meeting that they can attend and Parish Cllrs will attend if possible.

## **7. Revisions to the code of conduct from EFDC Simon Hill**

Details circulated to Cllrs. Recommendations

- (i) To consider the changes implemented by the Epping Forest Standards Committee to the Councillors Code of Conduct and
- (ii) That the Council adopts the new Code of Conduct Accordingly.

It was agreed that Cllrs need to review the new Code of Conduct, for January's Full Council meeting, along with the original Code of Conduct, which would be circulated. **Action Cllrs.**

## **8. A&J Street Lighting. LE**

**a)** A&J Street Lighting have completed an initial survey to document lights and possible conversion to LED. Some are in quite a poor condition and the company doesn't want to start doing the annual maintenance survey, of cleaning / replacing lights if the Council wanted to convert to LED.

It was resolved that A&J Street Lighting should proceed with the annual maintenance survey and advise of any lights that need urgent attention. No decision was made regarding conversion to LED.

**b)** It was resolved to replace street lights in the following locations:

- i) Betts Lane nr the pond
- ii) Elizabeth Close nr junction with Nazeing Road
- iii) Betts Lane nr the Church (refurbished lantern, as cost approx. half)
- iv) 5 Wheelers Close
- v) The Crown Public House (lantern only).

For noting: Street light near Golf Club is Essex Highways responsibility.

## **9. Highway improvement requests.**

Road surface improvement on Meadgate Road, to something more durable and long-lasting for the amount of traffic. Details were circulated to the Cllrs.

It was resolved to support the request for submission to Local Highway Panel.

## **10. Reduction in Bus Services. CE**

There are changes to 392 and 505 services including withdrawal of some services.

Following a discussion, it was agreed that information about passenger usage is needed to be able to assess what services are required. The view is currently that a service is required to get children to & from school, people to & from work and a service, maybe in the middle of day, so other people using the morning service are not "stranded" in Hoddesdon!

It was noted that Wendy Jackson (Passenger Transport Analyst at ECC) is looking to see what is possible, including any funding which may be available. It was noted that funding for ECC subsidised services is very difficult.

It was noted that the Parish Council has no funds to help subsidise any future service and it would need to be included in next year's precept request.

It was resolved to arrange a meeting with Wendy Jackson, Cllr Carter will attend and involve Brian Stirling, to representative residents.

### **11. Amenity Matters:**

**a)** Maintenance of the land by Elizabeth Close. Update. **PG/LE**

Work has been completed. This land will be included as part of regular maintenance program for grass cutting and hedge maintenance in the parish.

**b)** Hoe Lane resurfacing. Update. **MF**

Work all complete and letter sent to District Cllr Bassett and Essex Highways.

**c)** Waltham Abbey dump: certain vehicles are not being allowed to use it. Why has this been done as there will be a risk of increase in fly tipping. **PG**

This change has affected all dumps. It was suggested to apply for a permit to use a Hertfordshire one.

**d)** For noting: Roads at traffic lights being resurfaced overnight 29/30 Nov. St Leonards Road being resurfaced overnight from 29 Nov for 14 nights. Dates advised by ECC but subject to change. Public notice will be displayed on noticeboard/ website.

### **12. Financial Matters:**

**a)** It was agreed to authorise:

i) payments totalling £3,134.97

ii) transfer of £15,000 between bank accounts.

It was noted Cllrs Joslin & Arnold will set up & approve direct credits this month. **Action Cllrs Joslin & Arnold.**

**b)** The Financial summary for November 2016 was approved and signed by the Chairman with no amendments.

### **13. Clerks Report.**

**a)** Report circulated before the meeting. No questions raised.

### **14. Reports from Councillors who have attended other meetings.**

Following Cllr attendance at the recent Area Planning Sub-Committee West, it was asked why there appears to be more plans available at these meetings than is available to the Council using the EFDC website. The Clerk to raise with EFDC.

### **15. Communications:**

Items a) to d) were noted:

**a)** Tesco's Bags of Help scheme: sees the money raised by the 5p bag charge channelled into projects that support community participation in the development and use of open spaces. See [www.groundwork.org.uk/tesco](http://www.groundwork.org.uk/tesco) for details.

**b)** Request from EFDC (Community Safety) to promote some contact information on Domestic Abuse.

**c)** From EFDC Winter 2016/17 Cycling for Health diary of rides.

**d)** Voluntary Action Epping Forest – Keeping our community warm & well this winter.

For consideration:

**e)** Letter from Marie Curie. It was resolved that the Council would not support the Marie Curie Nursing Service in local area with a donation.

**f)** Letter from Essex Air Ambulance. It was resolved that the Council would not give Essex Air Ambulance a grant.

**g)** Play in the Park programme run by EFDC for 2017, cost is £65/session.

It was resolved that the Council would request 2 sessions in the summer and that Cllr Casey would confirm which dates would be required.

**h)** Email from a resident regarding accidents along Crooked Mile. It was resolved that the Clerk will forward onto Essex Highways and ask them to consider the residents request.

i) Email from a resident: Nazeing Parish Council & Nazeing Community - Bringing the two together. It was agreed to invite the resident to the next meeting.

**16. Information Items and other items for next agenda:**

The following items will be carried forward to a future meeting:

- a) Pound Close Play Area. December or January tbc.
- b) Neighbourhood Plan. January tbc.

**17. Update on Matters relating to the Total site. DJ/CS**

Cllr Joslin advised that developers are waiting for agreement from the Church before demolition work can commence.

**18. Ground rules for meetings and Council Etiquette**

b) Councillor attendance at meetings, meetings being quorate & notice of apologies. **CE/TA**  
It was agreed that ideally at least a week's notice for apologies is given. **Action Cllrs**

**19. Date of next meeting of Full Council.** 22nd December 2016, 7:30pm, subject to Cllr availability. Clerk to check sufficient Cllrs available for the meeting.

Meeting closed 10:06pm.

**Signed by the Chairman:** .....

**Date:** .....