

NAZEING PARISH COUNCIL

Minutes of the Meeting of the Council held on Thursday 26th June 2014 at 8.55 p.m. at the Leisure Centre, Bumbles Green.

Members present: Councillors. D. Borton (Chairman), Arnold, Ballard, E. Borton, Carter, Castle, Culling, Evans, Joslin, Shorter and Skipper.

Also present: 1 Member of the public and 1 Member of the Press.

1. Clerk for the Meeting: Cllr. E. Borton undertook the Clerk's role for the meeting.

2. District Councillor Penny Smith: The Chairman reported the sad death of Penny Smith and, as a mark of respect, Members stood for a few moments.

3. Apologies for absence: Cllr. Frydrych.

4. Declarations of interest: None.

5. Approval and signing of Minutes:

- a) Annual Parish Meeting 15th May 2014. Approved.
- b) Annual Council Meeting 15th May 2014. Approved but with the additional words "and Annual Governance Statement" to item 16 after "Annual Return".
- c) Planning Meeting 15th May 2014. Noted.
- d) Planning Meeting 19th May 2014. Noted.
- e) Planning Meeting 5th June 2014. Noted.

6. Planning Committee:

a) Following a request from Councillor Arnold to join the Planning Committee it was RESOLVED to amend its Terms of Reference so that all Councillors would be Members in future. However, it was felt that all Councillors should research applications prior to the Planning meetings particularly in cases in their respective wards. **ALL CLLRS**

b) Pending the full introduction of electronic display it was RESOLVED that paper plans would be made available to Members prior to the meeting and Councillor Joslin offered to explore means of distribution. **DJ**

c) It was RESOLVED that Councillors Arnold and E. Borton be authorised to complete the grant application for funds from EFDC for the purchase of electronic projection equipment. **TA & EB**

7. Internal Audit: Councillor E. Borton reported that the audit had been completed satisfactorily. The only comment that might be considered adverse was about the non-completion of a Risk Assessment.

8. Risk Assessment: Councillor E. Borton stated that he had reviewed the insurance documentation and he remained satisfied as to the adequacy of insurance protection in respect of the Council's assets and its potential liabilities for fidelity, employees and public. It was agreed that Councillors Joslin and Carter be given another month to look at the documentation. **KC & DJ**

A discussion then ensued about the public risk arising from the recent damage to the fencing around the Total site. It was RESOLVED that Councillors Shorter and Evans be authorised to manage immediate repairs or replacement up to £1,000. **CS & CE**

Councillor E. Borton mentioned the risk of the proceeds arising from the possible sale of the Total site being insufficient to meet the amount required to settle the PWLB loan and it was recognised that this matter required further review.

9. Accounts for Payment: Payment of accounts totalling £2,533.50 was authorised with a transfer of £15,000 between accounts ratified and a similar transfer of £5,000 to meet future net outgoings approved.

10. Grass cutting: Councillor Castle reported on a quotation of £7,576.71 annually from EFDC and a comparison with the present cost of £4795 from Vince Creswell. It was agreed that the present arrangements would continue and Councillor Borton agreed to examine recent relevant invoices. **EB**

11. Total Site: It was RESOLVED that Councillor E. Borton be authorised to respond to the letter from Bidwells and affirm willingness to proceed with the marketing of the Site on the terms specified. **EB**

There was debate about an apparent offer from BDG Partners Limited to develop the Site in conjunction with a parallel housing development at Chimes Nursery. Whilst Members could see the possible financial advantages they recognised that success would be dependent on planning approval and might take time. Nevertheless the Working party was given consent to commence discussions without commitment.

12. Other meetings: The Chairman reported on the cancellation of the all-day training meeting and the evening meeting about the introduction to planning being held on 30th June but no Councillor sought involvement.

13. Next meetings: It was agreed to review the re-introduction of the use of ParkGuard at the next Planning Meeting on 10th July and the Play in the Park Scheme at the next full Council Meeting on 24th July.

14. Other matters: Councillor Castle reported that the swings at Pound Close were scheduled to be replaced on 4th August.

The meeting closed at 10.00 p.m.