

NAZEING PARISH COUNCIL

Minutes of the meeting of the Annual Parish Council Meeting held on Thursday 14th May 2015 at 8pm at the Leisure Centre, Bumbles Green, Nazeing.

Members present: Cllrs Evans (Chairman), Arnold, Ballard, Culling, Frydrych, Joslin, Knight, Shorter, Skipper.

Also present: Lorraine Ellis (Clerk), 4 members of the Public.

1. Chairman:

Cllr Joslin proposed Cllr Evans be elected as Chairman of the Parish Council for 2015/16 and Cllr Ballard seconded the motion. All Cllrs were in agreement.

2. Acceptance: Cllr Evans then made a declaration of acceptance of office as Chairman.

3. Apologies for absence: Cllr Carter.

4. Declarations of Interest: There were no declarations of interest.

5. Vice-Chairman: To elect a Vice-Chairman of the Parish Council for 2015/16.

Cllr Ballard proposed Cllr Arnold be elected as Vice-Chairman of the Parish Council for 2015/16 and Cllr Joslin seconded the motion.

Cllr Shorter proposed Cllr Knight be elected as Vice-Chairman of the Parish Council for 2015/16 and Cllr Skipper seconded the alternative motion.

It was resolved to vote on the two candidates and the first motion succeeded on a majority of 5 – 3 with Cllrs Shorter, Skipper and Culling voting against the proposal. It was noted that Cllr Knight abstained.

Cllr Arnold was as elected as Vice-Chairman of the Parish Council for 2015/16.

6. Committee/Function Membership: Councillors for 2015/16 were appointed as follows:

- a) Planning. All Cllrs
- b) Finance. Cllr Arnold & possibly Cllr Carter
- c) Amenities. Allotments / Playgrounds Cllrs Ballard & Culling
- d) Events. Cllr Skipper (but availability may be limited) & possibly Cllr Carter
- e) Personnel. Cllrs Arnold, Evans & Joslin
Cllrs Evans & Joslin to liaise with Vince Cresswell (The Handyman).

It was resolved that the Planning Committee would continue to meet on the 2nd & 4th Thursday in the month, the Full Council would continue to meet on the 4th Thursday in the month and the Full Council would continue to incorporate Finance and Amenities.

7. External Liaison: Councillors for 2015/16 were appointed as follows:

- a) EFDC Local Council Liaison Committee and EALC Committee. 2 Members with voting powers. Cllrs Arnold & Evans

- b) Nazeing Association for the Elderly and Handicapped. Cllr Culling
- c) Police Consultative Committee/Local Police. Cllrs Joslin & Frydrych
- d) Flood warden and Emergency Response. Cllrs Ballard, Culling & Frydrych
- e) Lea Valley Regional Park Authority. Cllr Frydrych
- f) Local schools. Cllr Arnold

8. Public participation:

Daphne Borton raised that the sign at the Total Site doesn't say "Sold subject to contract" as agreed previously. Bidwells will be contacted & advised to change it.

9. Approval and signing of minutes:

- a) The minutes of the meeting of the Full Council Meeting held on 23rd April 2015 were approved.
- b) The minutes of the meeting of the Planning Committee held on 23rd April 2015. Carried forward to next Full Council Meeting.

10. Amenity Matters:

- a) Motorbikes - trespass and noise disturbance.

The police are contacting TomWorld regarding the motorbikes using their land without permission. The police are also considering using Parkguard to patrol the land.

- b) Birchwood site.

The Environment Agency advised that the Birchwood enforcement is progressing but it will be a long process. It was resolved to add to the agenda in 2/3 month's time.

- c) Allotments.

A skip is booked for 21/5/15. Almost all allotment rental has been received.

It was resolved that all new allotment holders will be required to pay the deposit, as per the Allotment agreement.

- d) Green and other waste being dumped on land fronting Waltham Road near to Denver Lodge Farm.

Richard Gardiner (Public Health) has been contacted, Richard has asked John Heppell to follow this up. Clare Munday (Enforcement) has also been advised.

- e) Concern that Lignacite lorries driving up Meadgate Road & turning round have destroyed the road and now ambulances & fire engines can't drive down the road to serve the houses there.

Emailed Essex Highways, ref 2400519, details circulated.

Write to Gary Waller, about this issue as well.

- f) Discuss the fly tipping at Laundry Lane.

This issue has been raised by a number of residents.

Raise the issue with John Heppell (at EFDC).

- g) Number of issues / questions raised by Vince Cresswell regarding amenities & circulated to the Cllrs.

Vince to be advised of what was agreed for each issue.

- h) The use of Parkguard to patrol the parks this summer.

It was resolved to use Parkguard again, same instructions as per last year. Parkguard to be notified.

11. Financial Matters:

- a) It was agreed to authorise:

- i) payments totalling £2,510.76

- ii) transfer of £12,500 between bank accounts

- b) The Financial summary for May 2015 was approved.

12. Annual Accounts, Internal Audit and Annual Return:

The completion of the Annual Accounts for 2014/15 and the Internal Audit scheduled for 16th June 2015 were both noted and the Chairman signed the Annual Return form from the Accounts system.

It was resolved to sign the Annual Return after the Internal Audit.

13. Clerks Report.

Eco Power & Lighting to be contacted and advised that the Council request that the design is available within 30 days otherwise alternative advertisement will be sought.

14. Reports from Councillors who have attended other meetings. None.

15. Communications:

a) All Cllrs completed a declaration of acceptance of office.

All Cllrs need to review & update declaration of interest and provide the document to the Clerk by Friday 22nd May.

The Website Registration Form needs to be completed, the Clerk to arrange.

A reminder that all Cllrs need to send expenses to EFDC, even if none incurred.

b) Peter Charman advised of funding he has received from District and to discuss the way forward in Nazeing. Details circulated.

Cllr details to be sent to Peter Charman, so that an initial meeting can be arranged.

c) For noting. Received "A Corporate Plan from EFDC 2015-2020", available in office.

d) Email from Keith Phillips regarding School transport cuts.

To be carried forward to the next Council meeting.

e) Email from Wendy Mason regarding Lorries on Nazeing Road.

Advise Wendy Mason that Cllr Richard Bassett is handling this issue.

f) Letter from Bob Bray.

The Clerk read the letter. The chairman thanked Bob for his letter and will take on board his comments.

16. Information Items and other items for next agenda:

a) Cllr Frydrych raised to review approving additional hours in advance for the Clerk.

b) As there are 3 vacancies on the Council, it was agreed to advertise the vacancies and review candidates at the next Full Council meeting.

17. Update on Matters relating to the Total site.

Mr Ellerbeck requested some further information, which Bidwells have sent. Cllr Shorter will send info from the MLM report on the site contamination and also a reminder to pay the interest.

PWLB to be contacted and asked to provide a current early payment figure for the whole of the loan.

18. Exclusion of public and press. Not required.

19. Date of next meeting of Full Council Committee. 25th June 2015, 8pm.

Meeting closed at 9:30pm.

Signature of Chairman:

Date: