

## NAZEING PARISH COUNCIL

**Minutes of the meeting of the Full Council Committee held on Thursday 24th September 2015 at 8pm at the Leisure Centre, Bumbles Green, Nazeing.**

**Members present:** Cllrs Evans (Chairman), Arnold, Carter, Culling, DiMaria, Frydrych, Joslin, Skipper.

**Also present:** Lorraine Ellis (Clerk), Clare Munday, 9 members of the Public, 1 member of the Press

*These minutes are subject to ratification at the next meeting.*

**1. Apologies for absence:** Cllrs Knight, Shorter.

**2. Public participation:**

It was noted that members of the public wished to speak on items 14h & 14n.

**3. Declarations of Interest:**

Cllr Arnold non-pecuniary interest in item 14n.

Cllr Evans non-pecuniary interest in item 14n.

**4. Approval and signing of minutes:**

**a)** The minutes of the meeting of the Full Council Meeting held on 16th July 2015 were approved and signed by the Chairman with no amendments.

**b)** The Planning Committee meetings on 25th June 2015, 16th July 2015 and 13th August 2015 minutes. Noted.

**5. Birchwood Wood Recycling site.** Clare Munday (Senior Planning Enforcement Officer at EFDC). To explain to the Councillors what needs to be done to ensure that the issues are dealt with correctly.

Clare Munday advised that the operating hours/days are 7:00 to 17:00 Monday to Saturday. No Sunday or Bank Holiday working permitted.

For an Enforcement to be made, need photographic evidence showing vehicle/s entering the premises, or a written sworn statement that vehicle/s entering the premises, outside the operating hours/days. Record dates & times of the infringement and also email Clare [cmunday@eppingforestdc.gov.uk](mailto:cmunday@eppingforestdc.gov.uk) with the details and she can follow it up the next day.

It was raised that the site was operating on August Bank Holiday. Clare advised that the operators have been given a warning following this incident, so next time any breaches will be followed up with an Enforcement action.

Dust & noise pollution can be raised with Environmental Health at EFDC and working outside operating hours can be raised with Enforcement at EFDC.

Pollution of ditches is Environmental Agency, the Incident number 0800 80 70 60. Wood on road is a Police matter.

**6. Cllr Vacancies:**

The Council received three enquiries, one lead to an application from Kristy Casey which was circulated before the meeting.

Cllr Joslin proposed that Kristy Casey was co-opted onto the Council, this proposal was seconded by Cllr Frydrych. This was agreed by all the Cllrs. Kristy Casey made a declaration of acceptance of office as Councillor.

## **7. Mobile Post Office.**

Mrs Gould has written asking if the Council will consider a mobile post office visiting Nazeing every 2 weeks.

Mrs Gould has spoken to over 20 people about a mobile Post Office for Nazeing and they all support the idea. 168 villages currently have one.

The proposal has the Council's support. LE to approach Post Master at Hoddesdon Post Office about a mobile post office for Nazeing as he would have to staff it etc.

## **8. Amenity Matters:**

**a)** Allotments. Two quotes were received to move the allotment entrance back from the road. Cllr Arnold proposed that the quote from Mr Roberts is accepted, this proposal was seconded by Cllr Skipper. LE to progress the work.

**b)** Allotments. One plot holder no longer wants to rent plots. Deposit to be returned. One plot holder has still not paid deposit. It was agreed to give 28 days' notice to pay or no longer able to rent the plots. LE to progress.

**c)** Play areas. Update on actions from report. **CE/LE.**  
LE has asked for 3 companies to quote to undertaken the work listed in the report.

**d)** Play areas – The Council is responsible for tree maintenance, as per the lease. It was agreed to ask EFDC Tree officer for his recommendation regarding cutting the Oak trees at Pound Close play area & to obtain 3 quotes to undertake the work. LE

**e)** Motorbikes. Update trespass and noise disturbance. **TA**  
Spoken to PC Gould at Loughton. He has recommended a Public Spaces Protection Order. It means that the Police can deal with the matter straight away. All Cllrs in agreement to progress PSPO. Cllr Arnold to draft a letter & send to John Heppell.

**f)** Green and other waste being dumped on land fronting Waltham Road near to Denver Lodge Farm. No update received. C/F. **DJ/LE**

**g)** Concern that Lignacite lorries driving up Meadgate Road & turning round have destroyed the road and now ambulances & fire engines can't drive down the road to serve the houses there. Update. **CS/LE**  
There are still issues with vehicles on the road and it's also being used by Lignacite as a loading area. Cllr Skipper will contact Clare Munday for advice.

**h)** Fly tipping at Laundry Lane. **CE/LE**  
There is still lots of rubbish being dumped in the ditches in Laundry Lane. The proposal to make the lane a no through road is being progressed.

**i)** Request from Biu Group for Essex & Herts Air Ambulance Trust for textile recycling. Biu Group are a legitimate company. Textile recycling has been at the

Parade before & caused problems due to noise and rubbish. LE to advise Biu Group that it isn't possible to use Nazeing and to contact the Borough of Broxbourne regarding a potential site in their borough.

**j)** Request from a local resident to attach a Neighbourhood Watch sign to two street lights (nos 1120/1 Wheelers Close & at junction of Wheelers Close & Hoe Lane). Providing that the resident has the correct Public Liability Insurance, then the Council is happy for the resident to erect the signs on the street light posts.

## **9. Financial Matters:**

**a)** It was agreed to authorise:

i) payments totalling £3,077.63

ii) No transfer of funds between bank accounts was necessary

**b)** The Financial summary for September 2015 was approved and signed by the Chairman with no amendments.

**c)** It was resolved to remove Gemma Castle and add Cllr Evans to the bank mandate.

**d)** A street light on Middle Street was damaged by a vehicle. It was resolved to pay £20 to Essex Police to request information for this road traffic collision, with the intention of pursuing through the offenders insurance.

As three street lights now need replacing (Middle Street, Betts Lane & Tovey Close), obtain a quote to replace all 3 street lights, as this will be most cost effective.

**e)** It was resolved to authorise the Clerk to purchase a reconditioned laptop & required software for Planning Committee meetings, up to the agreed £300 budget.

## **10. Leisure Centre**

**a)** Hall hiring on 12/09/15. Complaint received. It was resolved that Cllr Joslin would review the existing Hall Hiring Agreement, including increasing the deposit and review at the next meeting.

**b)** It was resolved to put the heating and cooker on separate circuits. LE to contact the electrician and arrange.

**c)** LE to obtain 2 further quotes to have a hygiene bin in the ladies toilet.

## **11. Neighbourhood Plans & Village Plans / Design Statements. TA**

To consider what action the Council wish to take, following on from the presentation by Amanda Thorn at the last Council meeting.

It was all agreed that Nazeing should have something in place. LE to follow up the Councils request with Amanda Thorn for some example templates.

## **12. Clerks Report.**

No comments on the report.

## **13. Reports from Councillors who have attended other meetings.**

Some Cllrs attended the Area Planning Sub-committee West meeting on 16/09/15. Cllr Frydrych has had meetings with Biffa to discuss litter issues at Nazeing.

## **14. Communications:**

Items a) to f) were noted

**a)** Letter from Simon Hill (EFDC). Complaint was made against a Cllr, investigated & report concluded that no breach of the Councillor Code of Conduct has taken place, no further action. Cost of the investigation likely to be in the region of £3k-£4k.

- b)** NHS West Essex CCG AGM on 24 September 2015 at 2pm at Harlow Leisurezone, complimentary lunch from 1pm. Includes Best of West Awards.
- c)** EFDC Young Citizen of the Year 2016. Nominations by 27/11/15. Details on noticeboard & at the Leisure Centre.
- d)** Local Bus Service Network Review consultation which commences 17<sup>th</sup> September until 21<sup>st</sup> October 2015. Details on noticeboard.
- e)** EEC notification of temporary road closure of section of Old Nazeing Road on 04/10/15 due to Race for Life charity event. Details on noticeboard.
- f)** EEC notification temporary road closures - Laundry Lane & Meadgate Road in November 2015. Details on noticeboard.

Items g) to n) Details circulated before the meeting.

- g)** Letter from Yvonne Belsey (PHAB club). It was resolved to allow Yvonne to hire the Hall for a table top sale in order to raise funds for the PHAB club FOC providing Yvonne confirms details.
- h)** Letter from Nazeing Primary School PTA. It was suggested that the Scouts, School and Nazeing House liaise wrt a Firework event next year. The PTA were asked to liaise with Cllr Carter, regarding their request for support in a number of areas.
- i)** Letter from Highways / Gemma Castle. Problem reported to Highways but they believe the wooden fence is Parish Council's responsibility. LE to liaise with Cllr Frydrych & our EFDC contact Chris Burgess. **LE/MF**
- j)** Letter from Nazeingberries Association (formerly Nazeing Ass for the Elderly & Handicapped). It was resolved that the Council would give the Nazeingberries Association a grant of £150 {Local Government Act 1972 s.137}.
- k)** Letter from the Nazeing branches of Royal British Legion & RAFA. It was resolved that the Council would give the Nazeing branches of Royal British Legion & RAFA a grant of £100 & £50 respectively {Local Government Act 1972 s.137}.
- l)** Letter from Essex Air Ambulance. It was resolved that the Council would not give Essex Air Ambulance a grant.
- m)** Clarification on land behind Nazeing Crossroads bus shelter, issue with trees / fence, raised by EFDC and Lynda Lane (local resident). To consider Mrs Lane's request to seriously prune the trees and repair/re-instate the fence. Cllr Frydrych will investigate and advise. **MF**
- n)** Pat Harris from Nazeing adult Football Club raised a number of issues. To consider the issues raised and refund the adult football clubs expenditure. It was requested that Pat send details of the Football Clubs expenditure to the Council & it can be discussed at the next Full Council meeting.

#### **15. Information Items and other items for next agenda:**

It was requested to include item 14a on the next Planning meeting agenda.  
 It was requested to include a defibrillator on the next Full Council meeting agenda.  
 LE to forward details to all Cllrs of ECC meeting to discuss Dobbs Weir Bridge on 29/09/15.

#### **16. Update on Matters relating to the Total site. DJ/CS**

Cllr Joslin confirmed it is ok to pass on the plans for the garage site to Mr Ellerbeck. Cllr Joslin has asked Bidwells to instruct the Council's solicitors to contact Mr Ellerbeck's solicitors.

#### **17. Date of next meeting of Full Council Committee. 22nd October 2015, 8pm.**

Meeting closed 10:36pm.

**Signature of Chairman:**

**Date:**