

## NAZEING PARISH COUNCIL

### Minutes of the meeting of the Planning Committee held on Thursday 9<sup>th</sup> October 2014 at the Leisure Centre, Bumbles Green, Nazeing.

**Members present:** Cllrs Joslin (Chairman), E Borton, D Borton, Castle, Frydrych, Shorter, Skipper.

**Also present:** Lorraine Ellis (Clerk), 1 Member of the Public.

**1. Apologies for absence:** Cllrs Arnold, Evans, Carter, Culling, Ballard.

**2. Declarations of Interest:** None.

**3. Approval and signing of minutes:** The minutes of the meeting of the Planning Committee held on 25<sup>th</sup> September 2014 were approved.

#### **4. Communications:**

(a) Bus shelter has been cleaned (8/10/14). Graffiti removed from bus shelter & green box. Next clean due early January.

Any offensive graffiti must be removed within 24 hours of being reported/complaint being made. The bus shelter cleaning company (Mark Warner Car Valeting Services) will undertake this when required.

(b) External audit of annual return has been completed. It was noted that there are actions required as a result of the completion of the audit. EB/LE

#### **5. Enforcement Notices/Appeals:**

(a) To note enforcement notice served on Nazeing Upper Town Cottage, Betts Lane, Nazeing, Essex EN9 2DA on 22/09/14. **Reference** ENF/0628/13

**Alleged breach:** Without planning permission the erection of a wooden lych-gate at the entrance to the cottage, which is a Listed Building, on the Land.

(b) To note the outcome of appeal at Church Farm, Back Lane, Nazeing, Waltham Abbey, EN9 2DD on 18/09/14. **Appeal reference** APP/J1535/A/14/2214839

**Decision:** The appeal is dismissed.

#### **6. Planning Applications:** To consider the following applications:

- (a) **Application No:** EPF/2108/14 **A** **Officer:** Graham Courtney  
**Applicant Name:** Mr Stephen Wilkinson  
**Location:** RLCP - Clayton Hill, Lower Nazeing, Essex, EN9 2HX

**Proposal:** Advertisement consent for 14 no. non illuminated signs.

**Resolved – No objections.**

#### **7. Applications not tabled:**

Two applications were notified on 03/10/14 and are not considered urgent.

#### **8. Financial Matters.**

It was agreed to authorise:

- i) Payment of £69.96 for Morgan Fire Protection for Annual service fire extinguishing appliances
- ii) Payment of £396.00 for PFK Littlejohn for external audit of annual return

**9. Information Items and other items for next agenda:**

None.

**10. Exclusion of public and press.**

This was not required.

**11. Update on Matters relating to the Total site (if necessary, in a closed session should pre-contractual matters need to be considered).**

It was resolved that a closed session was not necessary.

Letter from Bidwells was circulated to the Cllrs. It was noted that the Council has only seen one offer in detail.

Cllr E Borton will draft a letter to send to Bidwells, which will be circulated to Cllrs Joslin and Shorter for their observations. This letter will instruct Bidwells on an equal & comparable basis, the object being to see if any conditions attached to the bids could be equalised by gaining offers of options from each bidder.

**12. Date of next meeting of Planning Committee.  
23rd October 2014, 7:30pm.**

Meeting closed 9pm.