

NAZEING PARISH COUNCIL

Minutes of the meeting of the Full Council held on Thursday 26th April 2018 at 8pm at the Scout Hut, Perry Hill, Middle Street, Nazeing.

Members present: Cllrs Carter (Chairman), Billingham, Clarke, Gross, Joslin, McCarthy.

Also present: Lorraine Ellis (Clerk), 1 member of the Public.

1. Welcome and Introductions:

The Chairman welcomed everyone to the meeting.

2. Apologies for absence:

Cllrs Arnold, Frydrych, Shorter, Skipper. Apologies noted from County Cllr Jackson.

3. Public participation:

None.

4. Declarations of Interest:

Cllr Joslin non pecuniary interest in items 6d and 6e.

5. Approval and signing of minutes:

a) The minutes of the Full Council meeting held on 22nd March 2018 were approved and signed by the Chairman with no amendments.

b) To note the minutes of the meeting of the Planning Committee held on 8th March 2018.

6. Planning Applications: DJ. The following applications were considered:

- (a) **Application No:** EPF/0785/18 **Officer:** Steve Andrews
Applicant Name: Mrs Angela Stewart
Location: 25 Pecks Hill, Nazeing, Waltham Abbey, EN9 2NX

Proposal: Two storey side and rear extension and front porch.

Resolved – no objection.

- (b) **Application No:** EPF/0827/18 **Officer:** James Rogers
Applicant Name: Mr P Milazzo
Location: Silverdale Nursery, Hoe Lane, Nazeing, Waltham Abbey, EN9 2RJ

Proposal: Stationing of four caravans for nursery workers, provision of amenity space and landscaping.

Resolved – no objection but if permission is granted it be subject to a condition that the accommodation is used only for seasonal workers employed at the Silverdale Nursery.

- (c) **Application No:** EPF/0856/18 **Officer:** Graham Courtney
Applicant Name: Mr Salvatore Orlando
Location: Halston Nursery, Hoe Lane, Nazeing, EN9 2RJ

Proposal: Erection of detached garages (Revised application to EPF/1512/17).

Resolved – no objection.

- (d) **Application No:** EPF/0878/18 **Officer:** Caroline Brown
Applicant Name: Mr Buchan
Location: Rookwood, Back Lane, Nazeing, Waltham Abbey, EN9 2DD

Proposal: Proposed infill extension/link building to create indoor swimming pool. New windows and doors to existing building including conservation roof lights.

It was noted that Cllr Joslin left the meeting for the duration of the discussion on this planning application.

Resolved – no objection.

This is provided for information only, EFDC do not normally accept comments on this application.

(e) **Application No:** EPF/0061/18 **DRC Officer:** Jane Gravelle
Applicant Name: Mr B Bray
Location: Land at Bentons Farm, Middle Street, Nazeing, Waltham Abbey, EN9 2LN

Proposal: Application for approval of details reserved by condition 5 'contaminated land - phase 1', on planning application EPF/0292/17 (Proposed erection of 4no. detached four bedroom residential dwellings).

It was noted that Cllr Joslin left the meeting for the duration of the discussion on this planning application.

Resolved – no comment.

7. Enforcement Notices/Appeals:

a) The following planning appeal has been received and noted:

Application No: EPF/1493/16 **Officer:** Graham Courtney **Applicant Name:** Mr John Payne

Site Address: Broxlea Nursery, Nursery Road, Nazeing, Waltham Abbey, Essex, EN9 2JE

Proposal: Outline Application for 7 no. Self-Build Houses in accordance with Housing & Planning Act 2016 and Self-Build Act 2015.

Reason for Appeal: Against a Refusal

Appeal Type: Written Representations and site visit

8. Financial Matters:

a) Update on the "mandate changes" request to the bank for Cllr Gross. Card & device still not received, so Cllr Gross will contact the bank again. **Action Cllr Gross**

b) It was resolved to authorise:

i) payments totalling £5,656.82.

ii) transfer of £6500 between bank accounts.

The Financial Summary for April 2018 was approved and signed by the Chairman with no amendments. It was noted Cllrs Joslin & hopefully Arnold will set up & approve direct credits this month. **Action Cllrs Joslin & Arnold tbc.**

c) To note that details have been received from the National Joint Council for Local Government Services for National Salary Award 2018-19 (pay scales) and will be forwarded to all the Cllrs.

d) The fourth quarterly budget report for 2017/18 was noted, no questions raised.

e) It was resolved to set up two new Earmarked reserves for costs for the former Total Site and for the Public Inquiry for the Incinerator. It was resolved to the transfer of funds from the General Reserves into the new Earmarked reserves, £10,000 into both reserves. It was noted that the General reserves will be reduced by £20,000.

9. Request from Epping Forest Community Transport (EFCT):

The request from Angela Canham (Manager at EFCT) to support EFCT with the cost of the purchase of two trackers for the two new minibuses purchased for the C392 route was discussed. It was resolved to pay the total cost of £1558.10 {Local Government and Rating Act 1997 s.26-29}. It was agreed to transfer monies from A/C code 4300 to fund the cost.

10. Amenity Matters:

a) The issue with mole hills at Elizabeth Close playing fields had continued and got worse. However, since the groundskeeper has started cutting the grass, the moles are no longer a problem. May need to revisit next autumn/winter.

b) The grass parking area at the Leisure Centre is very badly rutted, also debris has been put in the holes and area. Consequently, the Groundskeeper is unable to cut the grass. The debris will need to be cleared and some top soil & grass seed required to repair the damage. It was resolved to purchase a half bulk bag for £56 and Cllr Arnold would provide grass seed, to enable the groundskeeper to repair the damage. It was also resolved to cordon the area permanently, to prevent future damage.

c) Allotment Association held the AGM on 12/04/18. Due to no volunteers standing for the various officer posts, the meeting agreed to start closing down the Association. Fortunately, Arthur Baker agreed to be a liaison between the allotment holders and the Parish Council. Tom Mustafa agreed to liaise with potential new allotment holders and will liaise with the Parish Clerk.

It was also noted that a resident, Mr Bob Bray, had assisted the Clerk over the weekend when a pipe had burst on the allotments. The Parish Council thanked Mr Bray for his assistance on this matter.

d) Play in the Park dates are confirmed as Friday 03/08/18 and Friday 17/08/18 both morning sessions 10:00 to 12:00 at Elizabeth Close Play Area. Poster is now available.

11. Incinerator at Rattys Lane, Hoddesdon. SC/DJ

There has been a Pre Inquiry meeting on 23/04/18, various points were covered. Other dates of note include submission of proofs of evidence by 22/05/18, witness details a week later with the Inquiry starting 19/06/18. Cllr Clarke has identified a number of sites regarding landscape views. If any Cllrs would like points included in Cllr Clarke's statement, please advise her. **Action All Cllrs**

It was agreed to contact Roydon Parish Council to request their contribution of £5,000 towards the landscape expert witness costs and to contact EFDC for their contribution once an invoice has been received.

Cllr Frydrych had contacted the Clerk and wanted to pass on his appreciation to Cllrs Joslin and Clarke & others of the work & time they had contributed to this task.

12. Former Total Site Redevelopment.

It was resolved to approve and ratify the signing of the Licence for Access agreement with Parochial Church Council. This allows the Developers access from the St Giles car park onto the site. Work started on the site on 24/04/18.

13. Clerks Report.

The Clerk apologised for the delay in circulating the report before the meeting. No questions raised at this time.

14. Reports from Councillors who have attended other meetings.

None.

15. Communications.

The following communications were considered:

a) Reminder: EFDC have advised of their annual training programme. Cllrs to notify the Clerk if they would like to attend any sessions. **Action All Cllrs**

b) Cllrs to review & update declaration of interest if necessary. **Action All Cllrs**

c) Draft Business Plan and Water Resources Management Plan consultation until 23/05/18. For details visit www.affinitywater.co.uk/haveyoursay. Also, invite to attend stakeholder forum. No comments from the Council.

d) Cllr Joslin has received an enquiry regarding British Rails proposal to close the level crossing at Wharf Lane in Wormley. This Council is not aware of any proposals, resident to be advised.

For noting.

e) Citizens Advice Epping Forest District. Looking for people to join the Trustee Board. Details on website.

16. Information Items and other items for next agenda:

None.

17. Date of next meeting of Full Council. 24th May 2018, time TBC.

It was agreed to use St Giles Hall for the annual meetings on 24/05/18.

Meeting closed 21:55pm.

Signed by the Chairman:

Date: