

## **NAZEING PARISH COUNCIL**

### **Minutes of the meeting of the Full Council held on Thursday 27th September 2018 at 7:30pm at the Scout Hut, Perry Hill, Middle Street, Nazeing.**

**Members present:** Cllrs Carter (Chairman), Arnold, Billingham, Clarke, Joslin, McCarthy, Shorter, Skipper.

**Also present:** Lorraine Ellis (Clerk), 19 members of the Public. District Cllr Bassett.

#### **1. Welcome and Introductions:**

Cllr Carter welcomed everyone to the meeting and introduced the Cllrs to the members of the public.

#### **2. Apologies for absence:**

Cllr Frydrych. Apologies noted from County Cllr Jackson.

It was agreed to discuss item 24 at this point, due to the resignation of Cllr Gross and the requirement to have a Vice-Chairman for the Council.

#### **24. Vice-Chairman:**

Cllr Skipper proposed Cllr Frydrych be elected as Vice-Chairman of the Parish Council for 2018/19 and Cllr Shorter seconded the motion.

Cllr Billingham proposed Cllr Clarke be elected as Vice-Chairman of the Parish Council for 2018/19 and Cllr Carter seconded the motion.

Two Cllrs voted in favour of Cllr Frydrych and four Cllrs voted in favour of Cllr Clarke. Cllr Clarke elected as Vice-Chairman of the Parish Council for 2018/19.

#### **3. Public participation:**

Cllr Carter proposed that participation would be included at the appropriate item.

It was noted that Cllrs Arnold and McCarthy joined the meeting.

#### **4. Declarations of Interest:**

Cllr Joslin non pecuniary interest in items 15a and 15c.

#### **5. Approval and signing of minutes:**

**a)** The minutes of the Full Council meeting held on 19th July 2018 were approved and signed by the Chairman with no amendments.

**b)** The minutes of the meeting of the Planning Committee held on 12th July, 9th August and 23rd August 2018 were noted.

#### **6. Community Champions.**

Patrick Arnold (Community Engagement Team at EFDC) gave a presentation on Community Champions. The purpose is to create a partnership working with voluntary groups. Ideally Champions would be able to spend 2 hours per week for 45 weeks in a year. There is support and training from EFDC. There are health and wellbeing events (see item 20c, also cycling and walks) and Champions can help promote these. Please contact Patrick Arnold if you are interested. Details on EFDC and Nazeing websites. The Council thanked Patrick Arnold and Louis Walton for their time.

Chairman's initials \_\_\_\_\_

## **7. Fly Tipping.**

Richard Gardiner (Environment & Neighbourhood Manager) and David Marsh (Waste and Recycling Manager) provided some information on fly tipping and waste. Richard Gardiner advised that there are 2500 incidents per annum of fly tipping recorded in EFDC and the type varies from accidental to criminal. No separate figure was available for Nazeing.

A resident asked about the lack of prosecution & need for cameras to record incidents. Richard Gardiner explained even if cameras were in place, details cannot always be seen or there are issues with false car registration plates being used.

A resident believe the increase in fly tipping was due to changes at the household refuse / recycling depots. Richard Gardiner advised that these depots are run by Essex County Council and are not a District responsibility.

A resident spoke about an issue with fly tipping in front of a householders gates and that they were not able to stop fly tipping on their own land. Richard Gardiner advised that this was due to planning policies and where gates can be located. Cllr Skipper also raised this as an issue.

A resident raised a query on separating recycling but was advised that only glass & green waste needed to be separated.

Residents raised concern about litter and felt that EFDC officers should be visiting Nazeing to see the problems first hand and should be conducting regular "monitoring visits", with a Councillor, of the waste deposited. This is difficult to do but there are officers who do visit the district, to deal with issues. David Marsh agreed to visit Nazeing to discuss which areas are causing concern, with a view to determine if the department can help.

Richard Gardiner finished by advising of a new campaign EFDC are running "Crime not to care". The Council thanked Richard Gardiner and David Marsh for their time.

## **8. Local Litter Picking Group. Richard Bassett**

On behalf of Nazeing Parish Council, Cllr Carter would like to thank Bex Vass for all her hard work with the litter picking in all weathers.

District Cllr Bassett has looked at what equipment is needed by the local litter picking group and provided a list with costs. Cllr Bassett will determine if it is possible to apply for the EFDC grant.

It was agreed to discuss item 10 at this point, as the people involved needed to leave the meeting.

## **10. Nazeing Youth Football Club. Paul Bray/ Billy Highton**

Billy Highton introduced himself to the meeting and his background. Billy Highton would like to create an educational hub for all levels of football, he wants to be involved with building something for the Nazeing Youth Football Club.

Paul Bray (manager/secretary of Nazeing Youth Football Club) said that he now has 70/75 children, six teams and has the development team on Sundays for 3-6 year olds.

It was requested that Billy Highton produce a proposal for the Council to consider.

### **9. Social Media. SB**

Cllr Billingham explained that the Council do not currently have any social media channels. So Cllrs Billingham and Carter would like to attend a course and determine if it is possible to set up a page for information only, not for comments. It was agreed for Cllrs Billingham and Carter to attend the course and they will report back to the Council. **Action Cllrs Billingham & Carter.**

### **11. Grant requests.**

- a) It was resolved that the Council would give the Nazeingberries Association a grant of £150 {Local Government Act 1972 s.137}, the same amount as last year.
- b) It was resolved that the Council would give the Nazeing branches of RAFA & Royal British Legion a grant of £50 & £100 respectively {Local Government Act 1972 s.137}, the same amount as last year.

### **12. Amenity Matters:**

- a) Play in the Park sessions at Elizabeth Close in August. The first session was well attended (42) and the second session had six. The comments were that the children interacted well and enjoyed themselves. There were a number of activities the children participated in.
- b) Elizabeth Close Play Area. Play area gate needs repairing / replacing. The options were explained however there was concern about the high cost involved. Cllr Joslin proposed that he would look at the gate with a view to making a more cost effective assessment. **Action Cllr Joslin.**
- c) Bollards on Pecks Hill. The lack of replacement of the bollards on Pecks Hill to prevent lorries driving on the footway. Cllr Clarke advised that she had visited the location (with the Clerk) as there was concern that the hedge was very overgrown. This did not seem to be the case, however, the resident agreed to consult with neighbours and the hedges would be maintained. It was resolved that a request to LHP (Local Highway Panel) to install bollards would be supported by the Council & District Cllr Bassett. Cllr Clarke will produce the form. **Action Cllr Clarke**

### **13. Financial Matters:**

- a) It was resolved to authorise:
  - i) Payments totalling £3,556.36.
  - ii) Transfer of £4,000 between bank accounts.The Financial Summary for September 2018 was approved and signed by the Chairman with no amendments. It was noted Cllrs Clarke & Carter will set up & approve direct credits this month. **Action Cllrs Clarke & Carter.**
- b) The first quarterly budget report for 2018/19 was noted, no questions raised.
- c) It was resolved to accept the quote of £395 from Vince Cresswell to undertake annual tree and hedge maintenance in the Parish.

### **14. Annual Return/Annual Governance and Accountability Return 2017/18:**

The comments from the external auditor on the 2017/18 AGAR were noted and no action is required. It was noted that Sections 1, 2 & 3 have been published.

It was noted that District Cllr Bassett departed from the Council meeting at this point. Before his departure, Cllr Bassett advised that the EFDC Pre Submission Version Local Plan has now been submitted to the Planning Inspectorate for its Examination in Public. As the submission precedes 24/01/19, the Plan will be examined in the context of the 2012 National Planning Policy Framework, rather than the recently updated 2018 version published in July this year.

**15. Planning Applications: DJ.** The following applications were considered:

It was agreed to discuss item 15b at this point, as Cllr Joslin would need to leave the meeting for items 15a and 15c.

- (b) **Application No:** EPF/2383/18 **Officer:** Muhammad Rahman  
**Applicant Name:** Mrs D.J Stephen  
**Location:** 9 Hoe Croft, Nazeing, Waltham Abbey, EN9 2RD

**Proposal:** Proposed part single storey, part two storey side and rear extensions and single storey front extension.

**Resolved – no objection.**

- (a) **Application No:** EPF/2322/18 **Officer:** Caroline Brown  
**Applicant Name:** Mr Buchan  
**Location:** Church Farm House, Betts Lane, Nazeing, Waltham Abbey, EN9 2DD

**Proposal:** Removal of condition 16 'Phase 1 Habitat Survey' for EPF/1287/15 (The removal of a barn, outbuildings and mobile home and the construction of a two storey, two bedroom dwelling).

It was noted that Cllr Joslin left the meeting for the duration of the discussion on this planning application.

**Resolved – no comment.**

- (c) **Application No:** EPF/2420/18 **Officer:** Caroline Brown  
**Applicant Name:** Mr Buchan  
**Location:** Rookwood, Back Lane, Nazeing, Waltham Abbey, EN9 2DD

**Proposal:** Proposed extension and infill to create indoor swimming pool. Demolition of existing garage. New windows and doors to existing building. (Revised application to EPF/0878/18).

It was noted that Cllr Joslin left the meeting for the duration of the discussion on this planning application.

**Resolved – no objection.**

**These are provided for information only, EFDC do not normally accept comments on these applications.**

- (d) **Application No:** EPF/2421/18 **DRC Officer:** Shannon Murphy  
**Applicant Name:** Mr Perry Gamby  
**Location:** Chime Garden Centre, Old Nazeing Road, Nazeing, Waltham Abbey, EN10 6RJ

**Proposal:** Approval of Details Reserved by Condition 21 for EPF/0570/15: - "Prior to any excavation or dewatering works taking place on site and prior to details of land contamination remediation being submitted, a report by suitably qualified and experienced groundwater and land stability engineers providing a full survey and assessment of risks both on and off site from the proposed contamination remediation works shall be submitted". (Demolition of existing garden centre/commercial buildings and erection of 26 dwellings with associated parking and landscaping).

**Resolved – no comment.**

- (e) **Application No:** EPF/2323/18 **DRC Officer:** Shannon Murphy  
**Applicant Name:** Mr Buchan  
**Location:** Land at Church Farm, Betts Lane, Nazeing, EN9 2DD

**Proposal:** Discharge of condition 14 'foul and surface water disposal' of EPF/1287/15 (The removal of a barn, outbuildings and mobile home and the construction of a two storey, two bedroom dwelling).

**Resolved – no comment.**

Chairman's initials \_\_\_\_\_

## 16. Enforcement Notices/Appeals:

### a) To note Enforcement Cases Closed (01/08/18 to 31/08/18):

Reference	Address	Breach	Result
ENF/0424/18	C W S Nursery, Hoe Lane, Nazeing, Waltham Abbey, Essex, EN9 2RJ	Bungalows on site no PP	2b
ENF/0376/18	Sedge Gate Nursery, Sedge Green, Nazeing, Waltham Abbey, Essex, EN9 2PA	Caravans not used as should be let out to workers	6
ENF/0201/18	Oakleigh Nursery, Paynes Lane, Nazeing, Waltham Abbey, Essex, EN9 2EU	Breach of condition 4 & 5 of EPF/0041/16	1
ENF/0393/18	25 Shooters Drive, Nazeing, Waltham Abbey, EN9 2QA	Works started before discharge of conditions on EPF/1889/18	3
ENF/0437/18	Hallmead Nursery, Nazeing Road, Nazeing, Waltham Abbey EN9 2HU	NWA visit results	1

Result: 1 - Planning Permission Granted, 2b - Time immune, 3 - Breach Ceased, 6 - Duplicate Complaint

The following planning appeals were considered:

**b) Application No:** EPF/0477/18 **Officer:** James Rogers **Applicant Name:** Mr Quinn

**Location:** 61 North Street, Nazeing, Essex, EN9 2NH

**Details of Appeal:** Erection of detached bungalow.

**Reason for Appeal:** Against a Refusal **Appeal Type:** Written Representations

**It was resolved that the Council had no comment.**

**c) Application No:** EPF/0124/18 **Officer:** Graham Courtney **Applicant Name:** Mr Martin O Brien

**Location:** Patience Cottage, Belchers Lane, Nazeing, Essex, EN9 2SA

**Details of Appeal:** Demolition of two residential single storey buildings and their replacement with 2 no. two storey dwellings.

**Reason for Appeal:** Against a Refusal **Appeal Type:** Written Representations

**It was resolved that the Council has the same comment as previously submitted:**

**Resolved – the Council objects to the proposed development for the following reasons:**

- i) It is not considered as infill,
- ii) The property is situated in the Green Belt and conservation area,
- iii) The openness of the Green Belt would be compromised,
- iv) The proposal to develop the land at the rear is considered over development.

## 17. Grant Policy and Application Process.

The Council agreed with the decision to introduce a formal grant application process.

Cllrs to send any comments to the Clerk. **Action All Cllrs**

Cllr Billingham to assist the Clerk with amending the Grant Policy and Grant Application Form, based on feedback. **Action Cllr Billingham/LE**

## 18. Clerks Report.

Report circulated before the meeting. No questions raised.

## 19. Reports from Councillors who have attended other meetings.

**a)** Cllrs Billingham and Carter attended a meeting with Cllr Sam Kane regarding policing. The County does have a shortage of police officers, compared with other counties, and are currently recruiting. It appears that the police may be offering incentives to help with recruitment. It was resolved to invite Roydon Parish Council to the next Full Council meeting (as Policing and Crime is on the agenda), with a view to further consideration of the potential benefits to both villages of a jointly funded and 'shared' police officer.

Chairman's initials \_\_\_\_\_

**b)** Cllr Clarke attended a meeting with Roydon Parish Council about HGV traffic and the QTS traffic survey, commissioned by Nazeing & Roydon PCs for the Public Inquiry. Discussions with Roydon PC also centred around a "Feasibility (HGV) Study", commissioned by the EFDC Local Highways Panel, and circulated to PCs in July. This study was due to incidents of HGVs ending up in the wrong place due to inadequate road signage. The meeting agreed to draft a joint response about the Feasibility Study to the Local Highways Panel from Roydon and Nazeing Parish Councils. This will be considered by Nazeing at the next meeting on 11/10/18.

**20. Communications.**

The following communications were considered:

**a)** It was agreed to defer the request from Essex & Herts Air Ambulance for a grant, until the grant application process is introduced.

**b)** Following the request from County Cllr Anthony Jackson regarding communication channels, it was agreed to send information via the Clerk to Cllr Jackson.

For noting:

**c)** EFDC are holding a health and wellbeing "Stay Well This Winter Event" at St Giles Church Hall, Nazeing on Thursday 08/11/2018. 10am to 2pm. Informative talks from Pharmacists, Community Nurses and Specialist Health Advisors. Seated exercise session, Information stands, free goodie bag, free entertainment and free lunch. Booking essential, places are limited. Lines open Monday to Friday 10am to 4pm on 01992 564226.

**21. Information Items and other items for next agenda:**

**Information Items:**

**a)** There is the Community Day event 2pm – 4:30pm at St Giles on 29/09/18. Please come along if you can.

**Items for next agenda:**

**b)** Policing and Crime in Nazeing.

**c)** Emergency Planning/Response Process.

**22. Date of next meeting of Full Council.** 25th October 2018, 7:30pm.

**23. Exclusion of public and press.**

It was agreed that Cllrs Carter and Clarke would conduct the Clerk's annual appraisal, date to be agreed ASAP.

Meeting closed 10:20pm.

**Signed by the Chairman:** .....

**Date:** .....