

NAZEING PARISH COUNCIL

Minutes of the meeting of the Full Council held on Thursday 20th December 2018 at 7:30pm at the Scout Hut, Perry Hill, Middle Street, Nazeing.

Members present: Cllrs Carter (Chairman), Billingham, Clarke, Joslin, Shorter, Skipper.

Also present: Lorraine Ellis (Clerk), 6 members of the Public.

1. Welcome and Introductions:

Cllr Carter welcomed everyone to the meeting and introduced the Cllrs.

2. Apologies for absence:

Cllr Arnold, Frydrych, McCarthy, Smith. Apologies noted from County Cllr Jackson.

3. Public participation:

Mr R Bray would like speak on items 7b and 13/18.

Cllr Carter proposed that participation would be included at the appropriate item.

4. Declarations of Interest:

None.

5. Approval and signing of minutes:

a) The minutes of the Full Council meeting held on 22nd November 2018 were approved and signed by the Chairman with no amendments.

b) The minutes of the meeting of the Planning Committee held on 8th November 2018 were noted.

6. Length and Etiquette at Council Meetings. KC

Cllr Carter explained that previously the Council had agreed to meetings being 1½ hours in length and that more recently planning has been included, which would increase the length of the Full Council meetings. Time to be monitored and decision made if items are to be carried forward when it appears that the duration of the meeting is expected to exceed 2 hours.

Cllr Carter also raised that the Cllrs need to keep their attention on the agenda items and may start timing specific ones, to ensure that the Council stays focused.

7. Planning Applications: DJ. The following applications were considered:

- (a) **Application No:** EPF/3059/18 **Officer:** Sukhvinder Dhadwar
Applicant Name: Messrs John and James Wilkinson
Location: J & W Fencing Ltd, Pecks Hill, Nazeing, Waltham Abbey, EN9 2NY

Proposal: Demolition of all existing structures and complete site clearance followed by residential redevelopment with 25 dwellings; closure of existing access and creation of a new access point.

Resolved – to defer consideration to a future meeting, as the District Council have advised that it was not submitted as an outline application.

- (b) **Application No:** EPF/3154/18 **Officer:** Sukhvinder Dhadwar
Applicant Name: Mr James Connors
Location: Hallmead Nursery, Nazeing Road, Nazeing, Waltham Abbey, EN9 2JD

Chairman's initials _____

Proposal: Application for Variation of Conditions 2 on planning application EPF/1542/14 (Application for the permanent change of use of land to a residential caravan site for four Gypsy Traveller/families, to contain four static caravans, four touring caravans, four utility / dayrooms & parking for eight vehicles with associated hardstanding) to enable revised layout, additional residents and eight static caravans and eight touring caravans.

Cllr Joslin explained the history of the site and there was some discussion to understand the current application. The applicant explained that currently, family members with a different name would be unable to stay on the site.

Resolved – no objection.

8. Enforcement Appeals:

To note that no Enforcement Appeals have been received since the last meeting.

9. Defibrillator at Telephone box at Nazeing triangle.

Following a recent Council meeting, residents at Upper Nazeing have been fund raising, to purchase a defibrillator, as they believe it would be beneficial to have one available for emergencies. They have raised half the money and are now trying to find a suitable location for it. They would like the Council to adopt the telephone box at Nazeing triangle, so that a defibrillator can be installed in it.

Cllr Joslin proposed that, in principle, the Council could adopt the telephone box. Cllr Skipper seconded the proposal. All Cllrs voted in favour of the proposal. It was resolved that the Council, in principle, would adopt the telephone box subject to further investigation. Cllr Joslin will investigate the telephone box adoption process.

Action Cllr Joslin.

10. Amenity Matters:

a) Elizabeth Close play area gate needed repairing. The gate has been successfully repaired by Wicksteed, a new part was required.

b) The Play in the Park programme is being run by EFDC for 2019, cost has increased to £85/session. It was resolved that the Council would like to participate in the scheme on two dates, the Clerk to advise EFDC.

c) It was agreed that from a health and safety aspect, the fence should be replaced by the brook at the land at Elizabeth Close. It was resolved to proceed with installing a new fence, up to a cost of £500 and subject to the land being owned by the Council.

d) The fencing at Aerodrome Corner is becoming irreparable. It was agreed to contact the land owners and to request that the fence is replaced.

e) Three quotes for grass cutting in the parish were received. It was resolved to continue with Vince Cresswell, on a three year contract.

11. Financial Matters:

It was resolved to authorise:

i) Payments totalling £14,366.01.

ii) Transfer of £5,000 between bank accounts.

The Financial Summary for December 2018 was approved and signed by the Chairman. It was noted Cllrs Joslin & Carter will set up & approve direct credits this month. **Action Cllrs Joslin & Carter.**

12. Grant Applications. SB

a) It was resolved that the Council would give the Nazeingberries Association a grant of £250 to help fund the annual coach trip to Southend {Local Government Act 1972 s.137}.

b) It was resolved that the Council would give the Royal British Legion a grant of £100 to help residents with transport costs to appointments, providing the money remains in Nazeing and does not get transferred to another branch / head office {Local Government Act 1972 s.137}.

13. Precept 2019/20. Cllrs

The first draft of the budget for 2019/20 was reviewed and discussed. It was agreed to raise the precept by £10,000 as it is the Council's understanding that the Precept could be capped at some point in the near future. Various "community projects" are under discussion which will involve additional funding. It was also agreed for Cllrs to advise the Clerk of any additional requests by 11/01/19 so that these can be included and circulated in the budget in advance of the next Full Council meeting. **Action All Cllrs**

14. Community Christmas Tree. SC

Cllr Clarke advised that the project has been a learning experience and ultimately successful. Need to apply for a licence earlier to place a Christmas tree on the public footway. It has been good to work with the local school and church. Nazeing Primary school pupils did the decorations for the parade and the tree. There was a good turnout at the carol singing in St Giles hall on 17/12/18.

15. Social Media. KC

The new Facebook page, Nazeing Parish Council, is live. Cllr Billingham is working to complete the social media policy. **Action Cllr Billingham**

16. Emergency Contingency Planning. GS

It was resolved to produce a Community Emergency Plan document for Nazeing using the template from EFDC and to keep it succinct. **Action Cllr Skipper & the Clerk.**

17. Connecting with the Community. SC

Cllr Clarke provided an update on the progress by the working group, who had also invited Patrick Arnold (Community Engagement Officer at EFDC), to be involved.

Ideas raised by the working group included:

- To introduce a Parish Council newsletter
- To introduce a "Meet the Councillor" sessions
- To install a new community new board
- To have a fete at Elizabeth Close

The working group will meet again next month.

Cllr Clarke expressed the view that a consultation with the community / residents should take place about the provision of a community / village hall. Also that Sue Sheppard (Village Halls & Community Buildings Adviser at Rural Community Council of Essex) could be approached to assist in the process. Various other views were expressed about this topic and it was agreed that it would be more appropriate to discuss it further in the working group.

18. Funding a police officer.

It is hoped to have a meeting with Chief Inspector Lewis Basford in the first 2 weeks in January regarding obtaining some further details on funding a police officer. Cllrs Carter, Clarke and Billingham to attend the meeting.

19. Clerks Report.

Report circulated before the meeting, no questions raised.

20. Reports from Councillors who have attended other meetings.

a) Cllr Carter attended Roydon Parish Councils monthly meeting recently, in order to pass on Nazeing Parish Councils appreciation of Cllr Janet Whybrow’s involvement on the Public Inquiry (incinerator at Rattys Lane Hoddesdon).

b) Cllrs Billingham and Frydrych met with David Marsh and Alan Mcilroy (Environment Dept. at EFDC), to visit various sites in the village. It was recognised that pavement litter is picked but verges are not litter picked. Cllr Billingham is keeping in regular contact with Alan Mcilroy and updating him regarding litter picking on a fortnightly basis. The situation is improving.

21. Communications.

The following communication was considered:

a) Advised that there will be an Independent Examination of the Epping Forest District Council Local Plan (2011-2033). It was considered if the Council would like to attend the hearing and it was resolved that no Cllrs would be attending.

22. Information Items:

a) Cllr Skipper advised that the railings have been replaced at St Leonards Road, where a vehicle drove into them.

23. Items for next agenda:

None.

24. Date of next meeting of Full Council. 24th January 2019.

25. Exclusion of public and press.

It was resolved to increase the Clerks scale point by one point on the National Joint Council for Local Government Services (NJC) Spinal Column Point (SCP) scale to SCP 21 and to back date to April 2018, based on the Clerks annual appraisal.

Closed 9:35pm.

Signed by the Chairman:

Date: