

NAZEING PARISH COUNCIL

Minutes of the meeting of the Full Council held on Thursday 28th March 2019 at 8pm at the Scout Hut, Perry Hill, Middle Street, Nazeing.

Members present: Cllrs Carter (Chairman), Arnold, Billingham, Skipper, Smith.

Also present: Lorraine Ellis (Clerk), 2 members of the Public.

1. Welcome and Introductions:

Cllr Carter welcomed everyone to the meeting and introduced the Councillors.

2. Apologies for absence:

Cllrs Clarke, Frydrych, Joslin, McCarthy, Shorter.

3. Public participation:

A resident would like to speak on item 7c.

4. Declarations of Interest:

None

5. Approval and signing of minutes:

a) The minutes of the Full Council meeting held on 28th February 2019 were approved and signed by the Chairman with no amendments.

b) The minutes of the Planning Committee meeting held on 14th February 2019 were noted.

6. Planning Applications: The following applications were considered:

- (a)** **Application No:** EPF/0527/19 **Officer:** Caroline Brown
Applicant Name: Mr Alfredo Saggese
Location: Nonsuch Cottage, Back Lane, Nazeing, Waltham Abbey, EN9 2RS

Proposal: Renewal of previously approved annexe conversion. (Ref: EPF/1065/15).

Resolved – no objection.

- (b)** **Application No:** EPF/0591/19 **Officer:** Sukhvinder Dhadwar
Applicant Name: Mr & Mrs Williams
Location: 25 Great Meadow, Nazeing, Waltham Abbey, EN10 6RP

Proposal: Proposed single storey rear extension.

Resolved – no objection.

This is provided for information only, EFDC cannot accept comments on this application:

- (c)** **Application No:** EPF/0573/19 **TPX Officer:** Julie Cottrell
Applicant Name: Mr K Ramsden
Location: White House, Hoe Lane, Nazeing, Waltham Abbey, Essex, EN9 2RG

Proposal: Nazeing and South Roydon Conservation Area 3 x Silver Birch - Fell.

Resolved – the Parish Council requests that the application is referred to the District Council's Tree Officer.

7. Amenity Matters:

a) A&J Street Lighting have completed the annual maintenance survey for 2019. It was resolved that no further action is required by the Council, the one irreparable light on Old Nazeing Road has been replaced since the survey.

Chairman's initials _____

b) There are problems with parking on the green at Pound Close. The Clerk had circulated some information before the meeting. There was some discussion on the issues and concern for children using the play area. If bollards were installed to try and prevent parking on the green, would this move the parking problems elsewhere? It was noted that as the Council only lease the land, all changes need to have District Council's approval and residents also need to be consulted.

It was resolved that EFDC will be contacted about the possibility of installing bollards and to ask them to consider if there are any other parking options. It was agreed to include fencing around the play area and slide renewal / replacement at Pound Close on the next agenda, so that these matters are also included in the consultation.

c) There are problems with parking on Old Nazeing Road / Crownfield area. A resident explained the parking problems arose when parking at Broxbourne railway station changed. Inconsiderate parking is causing problems for residents, the rowing club and has also affected the refuse vehicles. 90% of the residents of Crownfield have signed a petition in support of the introduction of yellow lines in the area. Support from the Parish Council was obtained in September 2016. The resident has submitted a request to North Essex Parking Partnership (NEPP) however it is currently 30th to be considered and unlikely to be progressed in the near future. The Clerk was recently informed that the issue has escalated and there has been violence between residents and people parking in the area. The Borough of Broxbourne has introduced parking restrictions, which moved the problem to the Parish of Nazeing.

There was some further discussion on the issues and it was resolved that District Cllr Bassett will be contacted initially about the parking issues, also to then contact EFDC in order to get the District Council's support on this matter.

d) Keep Britain Tidy - Great British Spring Clean 22/03/19 to 23/04/19. There was some discussion on the litter picking group being involved and also Cllr Shorter's proposal to do a major fly tipping clearance operation in the village.

It was resolved that Cllr Carter will liaise with Cllr Shorter and plan to incorporate litter picking with his fly tipping clearance proposal. **Action Cllr Carter.**

It was agreed to discuss item 12a, at this point, minutes recorded below.

12a) EFDC Civic Award Evening on 15/03/19. Cllr Carter advised that EFDC had celebrated the District's unsung heroes at this event. The winner of the Sports Award is Rachel Ellis (The Clerks daughter). Cllr Carter wanted to congratulate Rachel on the achievement and presented her with a card & chocolates, on behalf of the Council. Rachel thanked Cllr Carter.

e) London Stansted Airport would like to present Councils in the area with one or more tree saplings as a gift to celebrate Biodiversity Week. It was resolved to request 12 tree samplings, which could potentially be planted at Palmers Grove / Elizabeth Close / Scout Hut / Bumbles Green and to forward the details to the school.

f) Play in the Park dates are 02/08/19 and 16/08/19 both sessions 10am to 12pm at Elizabeth Close Play Area. Details to be forwarded to the school.

8. Financial Matters:

a) It was resolved to authorise:

i) Payments totalling £5,298.63.

ii) Transfer of £6,000 between bank accounts.

The Financial Summary for March 2019 was approved and signed by the Chairman. It was noted Cllrs Arnold & Carter will set up & approve direct credits this month.

Action Cllrs Arnold & Carter.

- b)** It was resolved to continue with the variable Direct Debits for the utility supplies (electricity for street lighting and telephone).
- c)** The annual fee for ICO Data Protection registration is £40 with a £5 discount provided when paid by Direct Debit. It was resolved to set up a Direct Debit for the ICO Data Protection registration fee.
- d)** For the last two years, the Clerk has been unable to obtain alternative quotes for Council insurance. It was resolved that the Council insurance is renewed with the current provider until the situation with the Leisure Centre is resolved and providing that the renewal figure is similar to previous years.
- e)** The internal audit is scheduled for 07/06/19.

9. Connecting with the Community.

- a)** Parish Council Elections. Cllr Billingham reminded Cllrs present that the nomination pack must be returned by hand by 4pm on 03/04/19. It was noted that the packs are not very "user friendly" and it was agreed that EFDC should be advised. Cllr Billingham and her helpers distributed 3,500 leaflets to houses in Nazeing, she has received some very positive feedback from residents. It was resolved that a "Thank you letter" is to be sent to all the volunteers for delivering leaflets throughout Nazeing.
- b)** The shopkeepers have said that the parade looks very bland and it could do with trees, however, it was suggested to have planters (containers for plants) instead. It is hoped that the Council can undertake this task and work in partnership with the Gardening Club. It may be possible to approach local gardening companies to assist with providing planters. A licence is required to have planters on the footway. It was resolved to apply to Essex County Council for a license for planters at the Nazeingbury parade. **Action Cllr Smith**

10. Clerks & Councils Direct Publication. KC

Cllr Carter advised that she had seen this publication and believes it would be useful to have a copy for the Councillors. It was resolved to apply for a subscription for 12 months at a cost of £12 to obtain one copy of the publication for the Councillors.

11. Clerks Report.

Report circulated before the meeting, no questions raised.

12. Reports from Councillors who have attended other meetings/events.

- b)** EFDC Grant Aid Celebration Event on 08/03/19. The Clerk had attended this event on behalf of the Council and the litter picking group, it was interesting to hear from two organisations who spoke at the event and meet with other volunteers.

13. Correspondence.

- a)** A resident appears to have contacted every Cllr regarding the request that a pedestrians crossing sign is erected near footpath 59 on Middle Street, Bumbles Green. A resident raised a concern that the new sign is not erected such that it obscures the view of traffic from his house. The resident also believes that the "SLOW" sign on the road is in the wrong place.

It was resolved to reply to the resident that the Council is aware of the request that a pedestrians crossing sign is erected & that it is Essex County Council's responsibility.

- b)** A reply has been received from EALC regarding the request from Revd. Helen Gheorghiu Gould for the Council to review its position on supporting the churchyard costs.

It was resolved to reply to Revd. Helen Gheorghiu Gould that the advice given to the Council is still correct and EALC's reply to be forwarded to her, providing permission is obtained from EALC.

c) A reply has been received from Brian Starling regarding the grant to the Royal British Legion (RBL). It was noted that the grant can still be given to the RBL, as it can be used for residents in Nazeing, despite changes with the local RBL group.

14. Information Items:

a) Cllr Arnold met with Paul Bray from Nazeing Youth Football Club to discuss recent issues between the Council and the Club. A follow up meeting has been arranged to include the Clerk on 29/03/19.

b) To advise that an offer has been received to remove the shed that is in disrepair and dispose of its contents beside the Leisure Centre at Bumbles Green. The Clerk confirmed offer was accepted, as previously it was agreed to remove the shed & contents (but was put on hold).

c) To advise that Harold's Park Farm are planning to resurface The Avenue road starting on 06/05/19 and is expected to be closed for one week. Consequently, a request has been received asking if it may be possible to use the Leisure Centre car park at Bumbles Green while the road is closed for re-surfacing. This will be considered at the next Council meeting.

d) Local Highways Panel (LHP) request for the re-instatement of bollards on Pecks Hill. Following the decision at the last Council meeting for option 1, to install steel reinforced bollards and a "road narrows sign", County Cllr Jackson has been in contact and is supportive of option 2, the construction of "high containment kerbing", as he believes the bollards will not stop the problem. If sufficient Councillors are in agreement with County Cllr Jackson, then the Council may be able to reverse the previous resolution providing the Standing Orders are followed.

15. Items for the next agenda:

a) It was requested to include a defibrillator located more centrally in Nazeing.

16. Date of next meeting of Full Council. 25th April 2019.

Close 9:40pm.

Signed by the Chairman:

Date: