

Cllr Joslin believes the Council has an undertaking to provide facilities for the football club and if Cllr Frydrych is proposing to offer a container, then the Council should be providing storage. Cllr Clarke pointed out that planning permission could be required for the siting of a container facility at Bumbles Green, and that the proposal should be formally voted on at some point, as it should not be assumed that the Council is unanimously in favour of this as a storage solution.

Paul Bray has provided quotes for toilet hire. One of the quotes involves the Council entering into an agreement with the company, in order for the Football Club to secure a sponsorship deal. The Council has advised Paul Bray that there is a currently an Enforcement Notice against this company and that the company has Appealed against the Enforcement Notice.

It was proposed to introduce an agreement between the Council and the Nazeing Youth Football Club. All Cllrs voted in favour of the proposal. It was resolved to introduce a formal agreement between the Council and the Nazeing Youth Football Club. To contact Essex Association of Local Councils to determine if there is a template agreement available that would be suitable. Cllr Joslin will then use this as a basis to draft an agreement for the Council. **Action Cllr Joslin.**

To contact EFDC to ascertain if planning permission is required for the container for storage for the football club, for an initial period of one year. A resident, Dawn Warwick, has provided application forms for various other sources of funding, including the Nazeing Parish Council Grant application form and these were given to Paul Bray.

It was resolved to discuss points i) and iii) at the June meeting, due to time constraints.

It was agreed to discuss item 13, at this point, minutes recorded below.

13. Defibrillator at Telephone Box at Nazeing Triangle. DJ

The Council, in principle, will adopt the telephone box subject to further investigation.

After a brief update on progress, which had involved contacting other councils with a defibrillator, Cllr Joslin asked whether any residents at the Triangle would consider joining the Council to assist with the responsibilities that would be required for adopting the telephone box. The resident replied that this was not possible.

The resident advised that as progress on this request has been slow, she has spoken to District Cllr Bassett who has offered to adopt the telephone box, via the Nazeing Action Group. Therefore, the residents group involved in this initiative no longer require the Council's assistance.

10. Financial Matters:

a) It was resolved to authorise:

i) Payments totalling £4,373.69.

ii) Transfer of £2,000 between bank accounts.

The Financial Summary for April 2019 was approved and signed by the Chairman. It was noted Cllrs Joslin & Carter will set up & approve direct credits this month. **Action Cllrs Joslin & Carter.**

- b)** To note Direct Debit set up for ICO Data Protection registration.
- c)** To note that details have been received from the National Joint Council for Local Government Services regarding pay scales for 2019/2020 for the Clerk, to be implemented from 01/04/19. Details have been forwarded to Cllrs.
- d)** The fourth quarterly budget report for 2019/20 was noted, no questions raised.

It was noted that Cllr Frydrych departed from the Council meeting at this point.

- e)** It was resolved to approve the level of reserves (General and Earmarked Funds) and they will be carried forward to the next financial year.
- f)** It was resolved to sign a 36 month contract from E-on for electricity supply for street lighting, with unit rate of 13.740pence/kWh.
- g)** It was resolved to renew insurance with Zurich on a 3 year Long Term Agreement for Council Insurance for £2,872.38, as they offer a reduced premium in return for commitment to stay with them.

11. Risk Assessment

Risk Assessment report, overall summary and action plans circulated before the meeting. It was resolved to approve the Risk Assessment report, overall summary and action plans.

12. Connecting with the Community.

- a)** History of the former Total site. Cllr Clarke advised that Cllr Shorter had some comments and that people still needed to meet to finalise the document. It could then be reviewed at a future Council meeting.
- b)** Parish Council information booklet. Cllr Clarke invited Dawn Warwick (from the working group) to speak. Dawn Warwick has produced a draft of the document, which was circulated at the meeting. This was well received. To be circulated electronically to Cllrs for comments. In addition, a request for Cllr biography information will also need to be included and a request will be forwarded to Cllrs. **Action All Cllrs / Clerk**
- c)** After Cllr Clarke explained the different options, it was resolved to purchase two green noticeboards from Boldens Signs at a cost of £1310+VAT for the Parade, one to be for Council notices and the other for community notices. The cost includes installation and to paint the posts green, to match the map notice at the other end of the Parade.

Additionally, the working group have plans to carry out an assessment of all noticeboards in the Parish, with a view to deciding whether any are in need of refurbishment / disposal / replacement. Cllrs Clarke & Billingham and Dawn Warwick will liaise with the Clerk about this. **Action Cllrs Billingham & Clarke / Clerk**

14. Amenity Matters:

- a)** London Stansted Airport would like to present Councils in the area with tree saplings as a gift to celebrate Biodiversity Week. Tree samplings are available and help can be provided regarding planting. Cllr Clarke has offered to contact EFDC to see if they will consider Palmers Grove / Hoe Lane for the trees, as trees were removed along one side of the Play Area. If they do want the trees, then can ascertain if help is required with planting. **Action Cllr Clarke.**
- b)** To note that RoSPA Play Safety Team will be conducting the annual inspection of the three play areas in May.

c) To note that allotment invoices have been issued for the new rental year. Previously, rent has been collected at the Allotment Association AGM, however as the Association has now closed, this may impact on rent being paid.

15. Clerks Report.

Report circulated before the meeting, no questions raised.

16. Reports from Councillors who have attended other meetings/events.

Cllrs Carter & Billingham attended a resident's meeting recently. There are concerns regarding burglaries in the village, they are looking at ways to prevent burglaries and to re-introduce neighbourhood watch. The next meeting is on Monday 29/04/19 at 7pm, Congregational church, Middle Street, Nazeing.

17. Information Items:

a) There are a number of events happening:

- Hyde Mead House are introducing tea/coffee and a natter every Wednesday afternoon 1:30pm to 3:30pm, starting on 08/05/19.

- Hyde Mead House are also hosting a bereavement café on the first Wednesday of every month 1:30pm to 3:30pm, starting on 05/06/19.

b) Cllr Clarke informed the Council that EFDC advised that there has not been a full election since mid-1990s. To note that the current elections are on 02/05/2019.

18. Items for the next agenda:

None.

19. Date of next meeting of Full Council. 16th May 2019.

Closed 10:20pm.

Signed by the Chairman:

Date: